

BENALLA

RURAL CITY COUNCIL

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BUDGET

2021/2022

Contents

Chief Executive Officer Introduction	3
Executive Summary.....	4
1. Link to the Integrated Planning and Reporting Framework	8
1.1 Legislative planning and accountability framework	8
1.1.2 Key planning considerations.....	9
1.2 Our purpose	9
1.3 Strategic objectives	10
2. Services and service performance indicators.....	11
2.1 Connected and Vibrant Community.....	12
2.2 Engaging and Accessible Places and Spaces	15
2.3 Sustainable Environment.....	18
2.4 Thriving and Progressive Economy	20
2.5 High Performing Organisation	22
3. Financial Statements	26
Comprehensive Income Statement	27
Balance Sheet.....	28
Statement of Changes in Equity	29
Statement of Cash Flows	30
Statement of Capital Works.....	31
Statement of Human Resources.....	32
3.1 Summary of Planned Human Resources Expenditure.....	33
4. Notes to the financial statements	35
4.1 Comprehensive Income Statement	35
4.1.2 Statutory fees and fines.....	50
4.1.3 User fees.....	50
4.1.5 Contributions	52
4.1.6 Other income.....	53
4.1.7 Employee costs.....	53
4.1.8 Materials and services.....	54
4.1.9 Depreciation	55
4.1.10 Amortisation - Intangible assets.....	55
4.1.11 Amortisation - Right of use assets	55
4.1.12 Other expenses.....	55
4.2 Balance Sheet.....	56
4.2.1 Assets	56
4.2.2 Liabilities	56
4.2.3 Borrowings.....	56
4.2.4 Leases by category	57
4.3 Statement of changes in Equity	57
4.3.1 Reserves.....	57
4.3.2 Equity	57
4.4 Statement of Cash Flows	58
4.4.1 Net cash flows provided by/used in operating activities	58
4.4.2 Net cash flows provided by/used in investing activities.....	58
4.4.3 Net cash flows provided by/used in financing activities.....	58
4.5 Capital Works Program	59
4.5.1 Current Budget.....	59
4.5.2 Works carried forward from the 2020/21 year.....	62
5. Financial performance indicators	67
6. Schedule of Fees and Charges	69

Chief Executive Officer Introduction

"A man who procrastinates in his CHOOSING will inevitably have his choice made for him by circumstance." - Hunter S. Thompson

I think in every facet of our life this simple but powerful quote has meaning. Now is the time for our community to be proactive, innovative and make decisions that will allow current and future generations to prosper and to celebrate living in this idyllic location with excellent facilities.

In recent years the Benalla Rural City has been experiencing a renaissance with a changing demographic choosing to visit and relocate to our region. This attention has driven significant investment in the commercial sector with renewable energy, manufacturing and allied services. Domestic activity has also experienced a dramatic increase with construction activity at an all-time high. This all bodes well for the opportunities of our youth and for the attraction of individuals and families to our towns. As an organisation there is a need for the Council to understand and plan for this change.

Last year I spoke about the need to take a deeper dive into our culture and seeing what can be achieved when people are empowered to strive for the best and that we would have to make decisions regarding our services, our operating environment and structure - I am pleased to report that that journey is well underway with changes being implemented that will deliver future benefits to the community as a whole.

The 2021/22 operating result is forecast to be a surplus of \$1.953m. This surplus is primarily due to the receipt of capital grant income. Over the life of the Budget's projections, we are forecasting decreases in wages, materials and services, but an offsetting increase in asset depreciation.

Whilst liquidity continues to be a challenge, over the period of the projection period our cash is projected to increase by more than \$3.6m. These figures do not take into consideration expected receipts under the *Electricity Industry Act 2000 (EI Act)* - once these amounts are confirmed they will be brought to account.

The Capital Works Program for 2021/22 will be \$13.389m, including additional projects carried over from the 2020/21 year. The budget includes several initiatives and projects:

- \$2.140m on roads and \$198,000 on footpaths
- \$1.144m on drainage asset renewal and upgrades
- \$3.510m on waste management
- \$300,000 on CBD landscape improvements
- \$4.439m on the redevelopment of the Visitor Information Centre and Benalla Art Gallery.

Over the life of the Budget's projections, we will continue to find efficiencies and look for cost savings to ensure the long term financial sustainability of the organisation. Until further initiatives and income generation are brought to account, our primary goal is to consolidate but also to position ourselves to take full advantage of opportunities that may present that can fund future services and projects to cater for an expanding community.

I congratulate staff involved in the preparation of the *2021/2022 Budget* and the elected members for their positive deliberations and guidance. I would also like to thank the Australian and Victorian Governments for their continued financial support.

I commend the *Benalla Rural City Council 2021/2022 Budget* to the community.

Dom Testoni
Chief Executive Officer

Executive Summary

Benalla Rural City Council's *2021/2022 Budget* seeks to maintain and improve services and infrastructure as well as deliver projects and services that are valued by our community.

KEY THINGS WE ARE FUNDING

Delivery of ongoing services

Council has allocated \$34.566 million towards the ongoing delivery of services to the Benalla Rural City community. These services are summarised in Section 2 together with Council's major initiatives, actions and measures of success.

Council's *2021/20 22 Budget* will also support a number of exciting key projects, including:

Capital Works Program

This budget proposes the allocation of \$13.389 million towards several capital works projects (including \$3.8 million worth of projects carried forward from 2020/21). Of this, \$7.487 million is allocated for asset renewals, upgrades and expansions, while \$5.902 million will help fund the construction of new assets.

Highlights of the Capital Works Program include:

- Roads (\$2.140 million) – including resealing and resurfacing, rehabilitation and renewals and Firth Road Project upgrade and improvement to Fawckner Drive, Benalla.
- Drainage (\$1.144 million) – including drainage and rehabilitation works.
- Footpaths and cycleways (\$0.198 million) – footpath improvements and renewals
- Waste Management (\$3.51 million) – including cell design and construction and rehabilitation works and gas works.
- Parks, open space and streetscapes (\$0.611 million) – Street Scape Upgrade Main Street Stimulus Improvements and Lake Precinct works on trials and gardens.
- Buildings and Building Improvements (\$4.454 million) – includes the Visitors Information Centre and Museum Redevelopment project in Benalla (\$1.939 million) and the commencement of Benalla Art Gallery Development Improvements project totalling (\$2.5 million).
- Plant, machinery and equipment (\$0.285 million) – including scheduled replacement of Council's plant and fleet.
- Other Infrastructure works (\$0.180 million) on solar lights and Monash Bridge Lighting Project.

The Statement of Capital Works can be found in Section 3.5 and further details on the Capital Works Budget can be found in Section 4.5.

Federal and State Government Funding

Funding allocated from the Federal Government (\$5.522 million) and State Government (\$6.540 million) in this budget totals (\$12.062 million).

Continued Community Grants Program

Funding allocated for Community Grant programs has continued to meet community needs. Council's Community Grants program offers support to not-for-profit groups to respond to opportunities and challenges within their communities.

Eligible community groups and individuals can apply for project funding in line with program eligibility requirements.

Community Facilities

Council commences its Building Asset Management Plan project which includes reviewing the use of Council's community assets. Asset Planning will drive this and work in partnership with Facilities, Asset Infrastructure Services, Community Services and Arts, Communication, Tourism and Events.

Service level definitions will be outlined, and a service level framework will be developed to enable prioritisation of works.

Business Transformation Program

At Benalla Rural City, we are working hard to improve the way we deliver services to our customers to make it easier to connect with us, access and receive our services and do business with us.

Investment in contemporary corporate systems and process improvements will help improve the customer experience.

KEY STATISTICS OF THE 2021/22 BUDGET

- a. Total Revenue - \$36.519 million (Forecast 2020/21: \$ 35.9 million)
- b. Total Expenditure - \$ 34.566 million (Forecast 2020/21: \$ 34.948 million)
- c. Accounting Result - \$1.953 million surplus (Forecast 2020/21: \$.952 million surplus)
(Refer Comprehensive Income Statement in Section 3.1)
(Note: Based on total income of \$36.519 million which includes capital grants and contributions and excludes expenditure incurred on capital works)
- d. Cash result - \$5.470 million decrease (refer Statement of Cash Flows in Section 3.4). This is the net cash result after considering the funding requirements to meet loan principal repayments and finance costs.
- e. Total Capital Works Program of \$13.389 million, which includes \$3.8 million carried forward projects from 2020/21 funded through from Council operations (\$6.065 million); \$7.324 million from external grants (Refer Statement of Capital Works in Section 3.5).

EXTERNAL INFLUENCES

The preparation of this Budget was influenced by the following external factors:

- a. The Victorian State Government introduced a cap on rate increases in 2016/17. The cap for 2021/22 has been set at 1.5 per cent.
- b. State and Federal Government restrictions imposed to curb the spread of COVID-19, which has had a devastating impact on the community and the services that Council provides.
- c. The new *Local Government Act 2020* received Royal Assent in April 2020 and will be implemented in four stages. Council will need to ensure that it complies with the new requirements of the Act that will come into effect at various stages in 2021/22.
- d. The *Gender Equality Act 2020* came into effect in March 2021. This will require Council to conduct Gender Equality Audit every four years and to develop a four year Gender Equality Action plan.
- e. Increased Environmental Protection Authority (EPA) requirements for managing Council's landfill sites.
- f. Council will continue to collect the Fire Services Property Levy through rates on behalf of the State Government.

INTERNAL INFLUENCES

As well as external influences, there are also a number of internal influences which had a significant impact on the preparation of the *2021-2022 Budget*. These have arisen from events occurring in the 2020/21 year resulting in variances between the forecast actual and budgeted results for that year and are expected to arise in the 2021/22 year. These influences are set out below:

- a. The creation of a special COVID-19 Hardship Policy not charging interest on unpaid rates for a defined period to assist the community and businesses to recover from the economic downturn as a result of COVID-19.
- b. Council's 2020/21 forecast and the 2021/22 budget has been adjusted based on the assumption that restrictions will remain in place till the end of 2020-21 and continue in some form for a portion of 2021/22.
- c. Provision of cleaning services (Building and Facilities and Public Conveniences) - Increased contract costs due to increased labour market costs, and increased service scope to meet Council requirements.
- d. Anticipated increase in Council's insurance premiums of 20 per cent.

BUDGET PRINCIPLES

In response to these internal and external influences, guidelines were prepared and distributed to all Council officers with budget responsibilities. The guidelines set out the key budget principles upon which the officers prepared their budgets. The principles included:

- a. Council increased fees and charges by 1.5 per cent. Please refer to Appendix 1 for a detailed breakdown of Council fees and charges.
- b. Grants to be based on confirmed funding levels.
- c. New revenue sources to be identified where possible. However, revenue reductions have been factored into the budget given that some of Council's services have been disrupted due to COVID-19.
- d. Service levels to be maintained at 2020/21 levels. However, it should be noted that current COVID-19, service levels may fluctuate subject to needs identified through COVID relief and recovery efforts. Council recognises it will need to increase some and decrease others in order to offset loss of revenues and increased costs.
- e. Salaries and wages have been calculated according to Council's establishment register which includes vacant positions.
- f. Construction and material costs to increase in line with scoping requirements.

Commonwealth and State Government Advocacy

Council's advocacy priorities are principally derived from priorities identified by Councillors based on community input and Council and State Government Community Satisfaction Survey results.

Benalla Rural City Council's highest priorities are for improved funding for rural roads, recreation reserve and cultural facility upgrades, development of footpaths and input into State Government policy on issues such as regional rail transport and mental health.

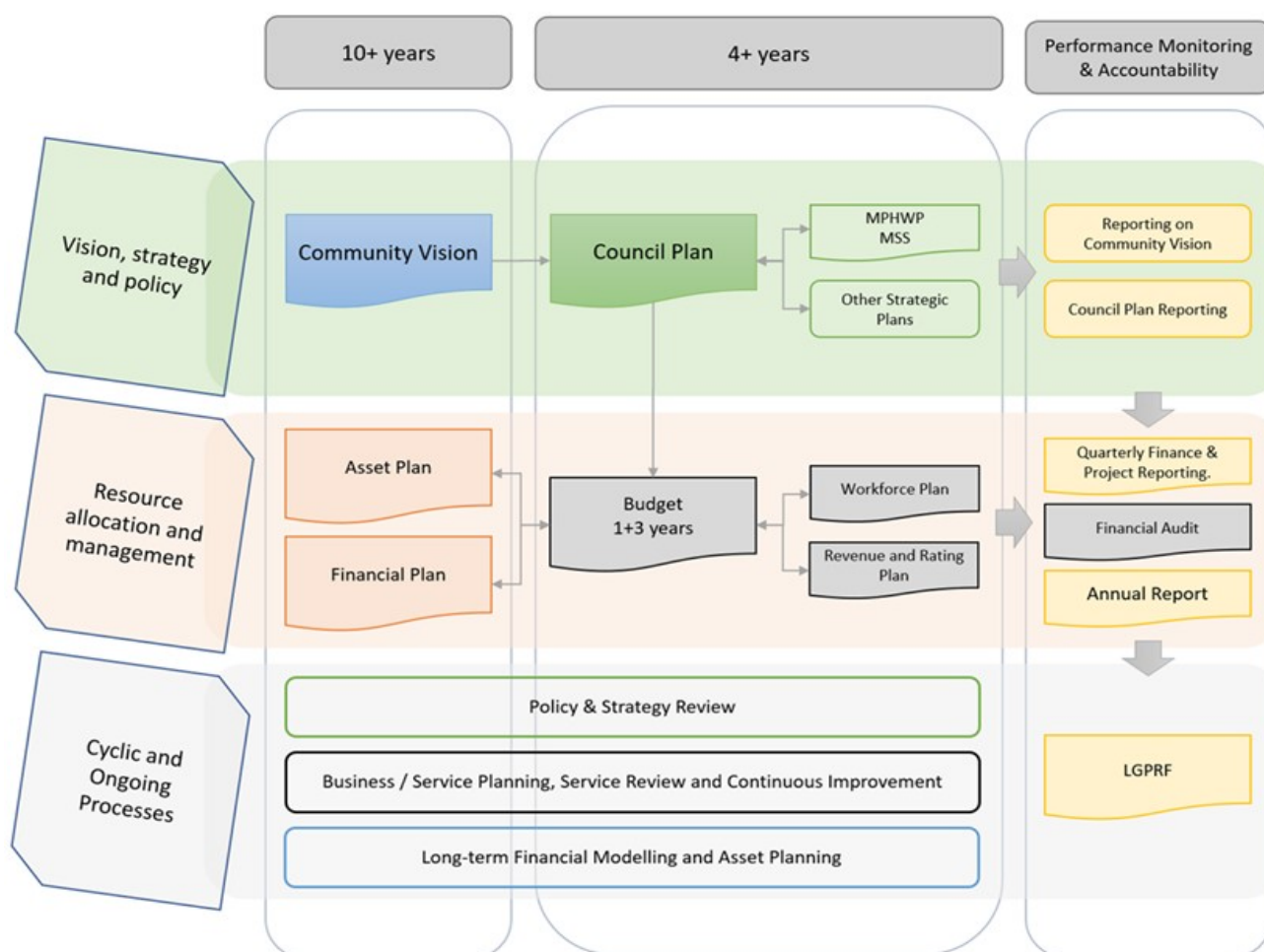
During the pandemic, Council reached out to many small businesses, young people and their parents, older residents and people who had suddenly found themselves vulnerable as a result of COVID-19. This work has also helped inform Council's advocacy plans to attract funding to support community and business recovery.

1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



Source: Department of Jobs, Precincts and Regions

The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key planning considerations

Service level planning

Although councils have a legal obligation to provide some services - such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities.

Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation needs to be in line with the Council's adopted Community Engagement Policy and Public Transparency Policy.

1.2 Our purpose

Our Vision

To provide a sustainable, thriving and cohesive community where lifestyle, culture, health and wellbeing are supported by strong leadership and community partnership.

Our Mission

Through leadership and quality service we will meet our community's needs and aspirations with a focus on thoughtfully planned growth to maintain and enhance the high productivity of our collective community.

Our Values

We will:

- Construct plans and govern the community of Benalla Rural City with unwavering **ACCOUNTABILITY**.
- Strive for **CONTINUOUS IMPROVEMENT**.
- Make judgments based on sound research and participate in decision making that meets the needs of the whole community in solid **EQUITY**.
- Act with transparency, truthfulness and **INTEGRITY**.
- Provide clear, innovative and strong **LEADERSHIP**.
- Serve our community, environment and council with **RESPECT**.

1.3 Strategic objectives

Council delivers various initiatives and service categories. Each contributes to the achievement of one of the five Strategic Objectives as set out in the *Council Plan 2017-2021*.

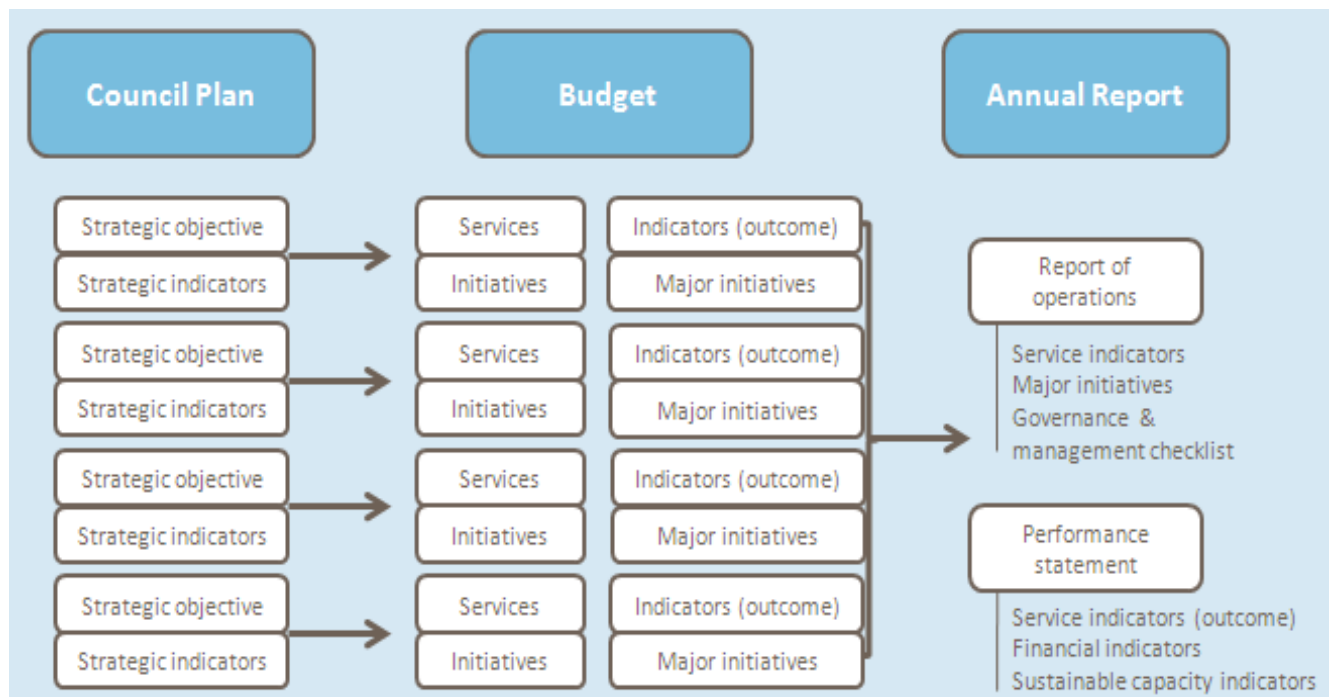
The following table lists the five Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
1. Connected and Vibrant Community	We are committed to building a healthy, active, safe and socially connected community that offers opportunities for people of all ages, backgrounds and abilities to participate in community life.
2. Engaging and Accessible Places and Spaces	We will provide community places and spaces to meet the needs of our community and focus on thoughtfully planned growth to maintain and enhance the high amenity and character of our Rural City.
3. Sustainable Environment	We will take a proactive and strategic approach to protect our natural environment and safeguard its ability to support our community into the future.
4. Thriving and Progressive Economy	We will support, promote and encourage the long-term growth, diversification and strengthening of our economy as a key contributor to a healthier and more sustainable community.
5. High Performing Organisation	We will be a high performing, efficient and innovative organisation based on sound financial management, accountability and good governance to provide best value service to our whole community.

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2021/22 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations.

Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

2.1 Connected and Vibrant Community

To achieve our objective of a Connected and Vibrant Community we are committed to building a healthy, active, safe and socially connected community that offers opportunities for people of all ages, backgrounds and abilities to participate in community life.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
Corporate Division	Coordinates a range of services for the community including; Community engagement in accordance with the Communication and Consultation Strategy.	<i>Exp</i>	6,198	6,273	5,695
		<i>Rev</i>	3,557	3,546	3,213
		Net	(2,641)	(2,727)	(2,482)
	Supporting the youth of the community with planning and development of activities to engage young people and to network with service partners.				
	Delivering a range of services to residents of all ages, cultures and socio-economic backgrounds to enhance their independence, dignity, connectedness, health and wellbeing.				
	Coordinating and supporting the operation of the Aquatic Centre Facility for the community.				
	Coordinating the planning and response to emergency events.				
	Delivering immunisation programs.				
	Coordinating school crossing supervisors.				
	Providing environmental health education programs.				
	Coordinating, supporting and growing our volunteer base.				

Major Initiatives

1. Adoption of a *Community Vision*.
2. Adoption of *Council Plan 2021-2025*.

Other Initiatives

3. Continue to offer and promote the annual grant funding program so that community groups can be financially supported to deliver local projects that benefit their communities and build their own skills and capacity.
4. Promote, support, acknowledge and value volunteers.
5. Review, update and implement the *Youth Strategy 2013-2017*.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual	2020/21 Forecast	2021/22 Budget
Community Development – community development	Allocation	66	60	70
Community Development – community development	Delivery	102	0	2
Community Development – youth services	Delivery	0	0	1
Aquatic Facilities	Utilisation	5.14	2	5
Libraries	Participation	16.89%	14%	18%
Maternal Child Health	Participation	78.95%	70%	80%

Calculation of Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Community Development – community development	Allocation	Community groups receiving funding from Community Support Program	Number of community groups receiving a grant from the Community Support Program
Community Development – community development	Delivery	Number of rural forums	Number of rural forums conducted
Community Development – youth services	Delivery	Youth Strategy reviewed and updated	Number of Youth Strategies reviewed and updated
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100

2.2 Engaging and Accessible Places and Spaces

We will provide community places and spaces to meet the needs of our community and focus on thoughtfully planned growth to maintain and enhance the high amenity and character of our Rural City.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
CEO Division	Oversees activities in relation to maintain and enhance amenity.	<i>Exp</i>	-	253	-
		<i>Rev</i>	-	0	-
		Net	-	(253)	-
Corporate Division	Coordinates the accessibility, maintenance and planning of engaging spaces and places for the community by; Overseeing the operations of the Benalla Library and library services for all residents. Operating the Benalla Art Gallery that provides cultural and tourism benefits to our city. Provides Geographic Information System mapping which provide computer based mapping and aerial photographs. Overseeing Land Use Planning Services in accordance with the <i>Benalla Planning Scheme and the Planning and Environment Act</i> . Providing Building Surveyor Services to meet statutory obligations in accordance with the <i>Local Government Act and Building Regulations</i> . Coordinates Council's statutory obligations in relation to the <i>Domestic and Feral and Nuisance Animal Act</i> , <i>Road Regulations</i> , <i>Environment Protection Act</i> and <i>Country Fire Authority Act</i> . Provides professional Environmental Health services to meet statutory obligations outlines in the <i>Health Act and Environmental Protection Act</i> . Overseeing the management of Council's Assets including but not limited to the road management plan encompassing urban roads, drains and footpaths and rural roads, drains and footpaths. Implementation of major and minor works project management, street sweeping, minor construction works and asset inspection programs.	<i>Exp</i>	17,001	7,055	7,253
		<i>Rev</i>	6,241	5,080	7,714
		Net	(10,760)	(1,975)	461

Major Initiatives

1. Commence the Visitor Information Centre Upgrade project.
2. Commence the Benalla Art Gallery Upgrade project.
3. Deliver and promote maintenance programs for core assets such as roads, bridges and drainage.

Other Initiatives

4. Maintain sporting and recreational facilities, reserves and parks to encourage and support increased participation in various sporting and recreational activities.
5. Review the Pathways to the Future – Shared Path Project.

Service Performance Outcome Indicators

Service	Indicator	2019/20	2020/21	2021/22
		Actual	Forecast	Budget
Animal Management	Service Standard	35.01	35	35
Food Safety	Service Standard	71.30%	98%	95%
Roads	Satisfaction	49	53	50
Statutory Planning	Timeliness	29	28	30
Statutory Planning	Service Standard	85.31%	85%	85%

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Animal Management	Service standard	Percentage of collected registrable animals under the <i>Domestic Animals Act 1994</i> reclaimed	Number of animals reclaimed / Number of animals collected
Food Safety	Service standard	Percentage of required food safety assessments undertaken	Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the <i>Food Act 1984</i> / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the <i>Food Act 1984</i>
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Statutory Planning	Timeliness	Median number of days taken between receipt of a planning application and a decision on the application	Median number of days between receipt of a planning application and a decision on the application.
Statutory Planning	Service standard	Percentage of regular and VicSmart planning application decisions made within legislated time frames	Number of planning application decisions made within 60 days for regular permits and 10 days for VicSmart permits / Number of planning application decisions made

2.3 Sustainable Environment

We will take a proactive and strategic approach to protect our natural environment and safeguard its ability to support our community into the future.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
CEO Division	Oversees activities in relation to sustainability, climate change, roadside vegetation, energy and water conservation and water quality.	<i>Exp</i>	288	287	96
		<i>Rev</i>	207	206	1
		Net	(81)	(81)	(95)
Corporate Division	Coordinates a proactive and strategic approach to protect our natural environment and safeguard its ability to support our community into the future by: Overseeing the management and provision of environmental projects. Ensuring that waste collection, recycling programs, EPA licenced landfill operation and waste minimisation programs are run in accordance with state and regional plans and policies. Coordinating the management and provision of advice on external domestic waste water programs in consultation with relevant stakeholders.	<i>Exp</i>	7,140	4,610	5,121
		<i>Rev</i>	5,540	2,130	2,199
		Net	(1,600)	(2,480)	(2,922)

Major Initiatives

1. Bring into operation the Benalla Landfill and Resource Recovery Centre transfer station.
2. Review and update the Benalla Landfill and Resource Recovery Centre Masterplan.
3. Investigate the installation of solar power at key Council facilities.

Other Initiatives

4. Support investment in renewable energy projects through provision of information, active support to approvals and community engagement.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual	2020/21 Forecast	2021/22 Budget
Environment	Satisfaction	NA	62	NA
Waste Management	Satisfaction	NA	61	NA
Waste Management	Waste Diversion	60.91%	62.67%	65%

Calculation of Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Environment	Satisfaction	Community satisfaction rating for our performance in environmental sustainability	Community satisfaction rating out of 100 with how Council has performed in relation environmental sustainability
Waste Management	Satisfaction	Community satisfaction rating for our performance in waste management	Community satisfaction rating out of 100 with how Council has performed in relation to waste management
Waste Management	Waste diversion	Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill	Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins

2.4 Thriving and Progressive Economy

We will support, promote and encourage the long-term growth, diversification and strengthening of our economy as a key contributor to a healthier and more sustainable community.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
CEO Division	Oversees the facilitation of economic development opportunities by devising economic strategies and developing relationships with key stakeholders, investors and collaborators to support business and industry development within our Rural City. Providing support to new and existing businesses through streamlined permit processes, facilitating business development programs, mentoring and delivering projects that create economic growth and enhanced visitation opportunities into Benalla.	<i>Exp</i>	390	721	598
		<i>Rev</i>	168	712	93
		Net	(222)	(9)	(505)
Corporate Division	Oversees the destination promotion and visitor servicing for our Rural City. The facilitation of Council's civic and community events and the provision of support to other events to ensure compliance, while promoting community involvement and the lifestyle the Rural City offers. Managing the operation of the BPACC facility which engages a diverse range of Benalla residents coming from a wide range of socio-economic backgrounds and visitors to our area. Overseeing the long-term maintenance management program for Council's facility with the provision of repairs, maintenance and servicing of facilities that are utilised by a broad range of stakeholders including the general public and Council staff. Optimising the strategic value of and service potential of Council assets including but not limited to municipal buildings, aerodrome and pavilions.	<i>Exp</i>	1,545	1,419	1,429
		<i>Rev</i>	534	199	179
		Net	(1,011)	(1,220)	(1,250)

Major Initiatives

1. Develop an *Economic Development Plan*.
2. Identify opportunities.

Other Initiatives

3. Actively support and promote tourism events across Benalla Rural City.
4. Widely promote the availability of commercial and industrial land throughout Benalla Rural City.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual	2020/21 Forecast	2021/22 Budget
Tourism Development	Satisfaction	NA	61	NA
Business Development	Satisfaction	NA	59	NA

Calculation of Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Tourism development	Satisfaction	Community satisfaction with tourism development	Community satisfaction rating out of 100
Business development	Satisfaction	Community satisfaction with economic or business development	Community satisfaction rating out of 100

2.5 High Performing Organisation

We will be a high performing, efficient and innovative organisation based on sound financial management, accountability and good governance to provide best value service to our whole community.

Services

Service area	Description of services provided		2019/20 Actual \$'000	2020/21 Forecast \$'000	2021/22 Budget \$'000
CEO Division	Oversees the office of the Chief Executive Officer (CEO), the Mayor and Councillor support as well as the internal audit program.	<i>Exp</i>	697	641	521
		<i>Rev</i>	30	10	10
		Net	(667)	(631)	(511)
Corporate Division	Oversees the governance of Council to ensure accountability, enhancement and prosperity and viability. Ensures all day-to-day operational council buildings are maintained to an operational standard.	<i>Exp</i>	6,152	6,174	6,736
		<i>Rev</i>	19,238	4,019	3,896
		Net	13,086	(2,155)	(2,840)
	Provides the financial based services to both internal and external customers including the management of Council's finances, procurement and contracting services, raising and collection of rates and charges and valuation of properties throughout the municipality.				
	Ensures that the relevant human resources are managed and supported including training and development for staff. Provides information technology services to Council staff over various locations.				
	This service is also responsible for the achievement of corporate objectives in regard to Risk Management, Insurance and Occupational Health and Safety. Coordinates Council's statutory obligations in relation to the Domestic and Feral and Nuisance Animal Act, Road Regulations, Environment Protection Act and Country Fire Authority Act. Provides professional Environmental Health services to meet statutory obligations outlines in the Health Act and Environmental Protection Act.				

Major Initiatives

1. Develop a Financial Plan in accordance with the *Local Government Act 2020*.
2. Develop a CEO Employment and Remuneration Policy in accordance with the *Local Government Act 2020*.
3. Develop a Workforce Plan in accordance with the *Local Government Act 2020*.
4. Review and update the Procurement Policy in accordance with the *Local Government Act 2020*.
5. Develop an *Asset Management plan*.
6. Review and update the *Business Continuity Plan*.

Other Initiatives

7. Develop and Advocacy Strategy.
8. Manage the procurement of goods and services to provide transparency and best value for money.

Service Performance Outcome Indicators

Service	Indicator	2019/20 Actual	2020/21 Forecast	2021/22 Budget
Council	Satisfaction	71	70	70
Council	Satisfaction	71	70	70
Customer Service	Satisfaction	71	70	70
Corporate and Community	Satisfaction	55	52	55
Governance	Satisfaction	51	54	54
Lobbying	Satisfaction	55	53	55

Calculation of Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Council	Satisfaction	Community satisfaction with council's overall performance	Community satisfaction rating out of 100
Council	Satisfaction	Community satisfaction with how council has performed in making decisions in the interest of the community	Community satisfaction rating out of 100
Customer Service	Satisfaction	Community satisfaction with how council has performed in customer service	Community satisfaction rating out of 100
Corporate and Community	Satisfaction	Community satisfaction with the consultation and engagement efforts of the council	Community satisfaction rating out of 100
Governance	Satisfaction	Community satisfaction with the overall direction of council	Community satisfaction rating out of 100
Lobbying	Satisfaction	Community with council's advocacy	Community satisfaction rating out of 100

2.6 Reconciliation with budgeted operating result

	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Connected and Vibrant Community	2,483	5,695	(3,213)
Engaging and Accessible Places and Spaces	(461)	7,253	(7,714)
Sustainable Environment	3,017	5,216	(2,200)
Thriving and Progressive Economy	1,754	2,026	(272)
High Performing Organisation	4,712	7,257	(2,545)
Total	11,505	27,449	(15,943)

Expenses added in:

Depreciation / Amortisation	6,586
Finance costs	111
Others	420

Deficit before funding sources **18,622**

Funding sources added in:

Rates and charges revenue	15,747
Waste charge revenue	3,828
Capital Grants recurring	975
Gain on sale of property plant and equipment	25

Total funding sources **20,575**

Operating surplus for the year **1,953**

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2021/22 has been supplemented with projections to 2024/25.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources.

Comprehensive Income Statement

For the four years ending 30 June 2025

	Notes	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	2022/23 \$'000	Projections 2023/24 \$'000	2024/25 \$'000
Income						
Rates and charges	4.1.1	19,023	19,575	20,083	20,720	21,419
Statutory fees and fines	4.1.2	491	493	493	493	493
User fees	4.1.3	3,650	4,196	3,896	3,974	4,053
Grants - Operating	4.1.4	8,840	4,738	6,064	6,151	6,240
Grants - Capital	4.1.4	3,576	7,324	1,475	804	-
Contributions - monetary	4.1.5	246	94	95	95	95
Contributions - non-monetary	4.1.5	-	-	-	-	-
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		1	25	25	25	25
Other income	4.1.6	73	74	74	74	74
Total income		35,900	36,519	32,205	32,337	32,400
Expenses						
Employee costs	4.1.7	13,180	13,627	12,135	12,377	12,625
Materials and services	4.1.8	13,458	12,838	12,580	12,364	12,483
Depreciation	4.1.9	7,027	6,586	7,603	8,146	8,386
Amortisation - intangible assets	4.1.10	358	575	575	575	460
Amortisation - right of use assets	4.1.11	390	360	360	360	360
Bad and doubtful debts		15	15	14	12	12
Borrowing costs		90	111	85	88	71
Finance costs - leases		33	34	34	34	34
Other expenses	4.1.12	397	420	465	475	667
Total expenses		34,948	34,566	33,851	34,431	35,098
Surplus/(deficit) for the year		952	1,953	(1,646)	(2,094)	(2,698)
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment /(decrement)		1,451	-	-	-	-
Share of other comprehensive income of associates and joint ventures		-	-	-	-	-
Items that may be reclassified to surplus or deficit in future periods (detail as appropriate)		-	-	-	-	-
Total comprehensive result		2,403	1,953	(1,646)	(2,094)	(2,698)

Balance Sheet

For the four years ending 30 June 2025

	Notes	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Projections		
				2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Assets						
Current assets						
Cash and cash equivalents		12,244	6,774	5,609	8,209	10,467
Trade and other receivables		2,956	2,697	2,356	2,320	2,342
Other financial assets		4,326	4,326	4,326	4,326	4,326
Inventories		20	20	20	20	20
Other assets		139	139	139	139	139
Total current assets	4.2.1	19,685	13,956	12,451	15,015	17,294
Non-current assets						
Property, infrastructure, plant and equipment		255,316	262,119	262,463	257,650	253,641
Right-of-use assets	4.2.4	423	427	431	435	439
Intangible asset		1,430	2,005	1,430	2,005	1,545
Total non-current assets	4.2.1	257,169	264,551	264,324	260,090	255,625
Total assets		276,854	278,507	276,775	275,104	272,918
Liabilities						
Current liabilities						
Trade and other payables		2,467	2,359	2,237	2,220	2,277
Trust funds and deposits		1,920	1,920	1,920	1,920	1,920
Provisions		3,033	2,833	2,833	2,833	2,833
Interest-bearing liabilities	4.2.3	1,198	971	714	550	590
Lease liabilities	4.2.4	269	272	275	278	281
Total current liabilities	4.2.2	8,887	8,355	7,979	7,801	7,901
Non-current liabilities						
Provisions		10,619	11,720	11,720	12,870	12,870
Interest-bearing liabilities	4.2.3	3,704	2,833	3,120	2,570	2,980
Lease liabilities	4.2.4	168	170	172	174	176
Total non-current liabilities	4.2.2	14,491	14,723	15,012	15,614	16,026
Total liabilities		23,378	23,078	22,991	23,415	23,927
Net assets		253,476	255,430	253,784	251,689	248,991
Equity						
Accumulated surplus		138,845	140,728	139,012	136,919	134,221
Reserves		114,631	114,701	114,771	114,771	114,771
Total equity		253,476	255,429	253,783	251,690	248,992

Statement of Changes in Equity

For the four years ending 30 June 2025

	Notes	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2022 Budget					
Balance at beginning of the financial year		253,476	138,845	113,831	800
Surplus/(deficit) for the year		1,953	1,953	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves	4.3.1	-	-	-	-
Transfers from other reserves	4.3.1	-	(70)	-	70
Balance at end of the financial year	4.3.2	255,429	140,728	113,831	870
2023					
Balance at beginning of the financial year		255,429	140,728	113,831	870
Surplus/(deficit) for the year		(1,646)	(1,646)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	(70)	-	70
Balance at end of the financial year		253,783	139,012	113,831	940
2024					
Balance at beginning of the financial year		253,783	139,012	113,831	940
Surplus/(deficit) for the year		(2,094)	(2,094)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
Balance at end of the financial year		251,690	136,918	113,831	940
2025					
Balance at beginning of the financial year		251,690	136,918	113,831	940
Surplus/(deficit) for the year		(2,698)	(2,698)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
Balance at end of the financial year		248,992	134,220	113,831	940

Statement of Cash Flows

For the four years ending 30 June 2025

Notes	Forecast Actual	Budget	Projections		
	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	18,778	19,723	20,040	20,672	21,359
Statutory fees and fines	485	546	542	542	542
User fees	3,605	4,650	4,306	4,364	4,450
Grants - operating	6,742	4,774	5,971	6,144	6,231
Grants - capital	5,565	7,379	1,873	849	55
Contributions - monetary	247	94	95	95	95
Interest received	30	30	30	30	30
Dividends received	-	-	-	-	-
Trust funds and deposits taken	-	-	-	-	-
Other receipts	39	59	58	58	58
Net GST refund / payment	1,617	2,145	1,689	1,195	1,271
Employee costs	(13,355)	(13,911)	(12,230)	(12,366)	(12,609)
Materials and services	(13,952)	(14,193)	(13,905)	(13,672)	(13,755)
Short-term, low value and variable lease payments	-	-	-	-	-
Trust funds and deposits repaid	-	-	-	-	-
Other payments	(845)	(464)	(470)	(480)	(668)
Net cash provided by/(used in) operating activities 4.4.1	8,956	10,832	7,999	7,431	7,059
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(7,230)	(14,727)	(8,743)	(3,665)	(4,815)
Proceeds from sale of property, infrastructure, plant and equipment	31	28	28	28	28
Payments for investments	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-
Loan and advances made	-	-	-	-	-
Payments of loans and advances	-	-	-	-	-
Net cash provided by/ (used in) investing activities 4.4.2	(7,199)	(14,700)	(8,716)	(3,638)	(4,788)
Cash flows from financing activities					
Finance costs	(92)	(111)	(85)	(88)	(71)
Proceeds from borrowings	1,900	-	1,000	-	1,000
Repayment of borrowings	(898)	(1,098)	(970)	(714)	(550)
Interest paid - lease liability	-	(34)	(34)	(34)	(34)
Repayment of lease liabilities	4,624	(359)	(359)	(359)	(359)
Net cash provided by/(used in) financing activities 4.4.3	5,534	(1,602)	(448)	(1,195)	(14)
Net increase/(decrease) in cash and cash equivalents	7,291	(5,470)	(1,164)	2,599	2,258
Cash and cash equivalents at the beginning of the financial year	4,953	12,244	6,774	5,610	8,209
Cash and cash equivalents at the end of the financial year	12,244	6,774	5,610	8,209	10,466

Statement of Capital Works

For the four years ending 30 June 2025

	Notes	Forecast Actual	Budget	Projections		
		2020/21 \$'000	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Property						
Land		-	-	-	-	-
Land improvements		-	-	-	-	-
Total land		-	-	-	-	-
Buildings		1,265	4,454	812	-	-
Total buildings		1,265	4,454	812	-	-
Total property		1,265	4,454	812	-	-
Plant and equipment						
Plant, machinery and equipment		820	285	760	416	532
Fixtures, fittings and furniture		42	275	30	30	30
Computers and telecommunications		429	200	360	200	180
Library books		96	96	96	96	96
Total plant and equipment		1,387	856	1,246	742	838
Infrastructure						
Roads		1,433	2,140	1,442	1,177	756
Bridges		-	-	420	210	350
Footpaths and cycleways		241	198	126	94	108
Drainage		105	1,144	808	25	25
Recreational, leisure and community facilities		41	-	-	-	-
Waste management		1,113	3,510	2,818	1,084	2,300
Parks, open space and streetscapes		513	611	-	-	-
Aerodromes		-	-	65	-	-
Off street car parks		374	296	60	-	-
Other infrastructure		65	180	151	-	-
Total infrastructure		3,885	8,079	5,890	2,590	3,539
Total capital works expenditure	4.5.1	6,537	13,389	7,948	3,332	4,377
Represented by:						
New asset expenditure		2,778	5,902	2,337	1,268	2,498
Asset renewal expenditure		2,646	4,136	4,997	1,764	1,789
Asset expansion expenditure		200	-	-	-	-
Asset upgrade expenditure		913	3,351	615	300	90
Total capital works expenditure	4.5.1	6,537	13,389	7,949	3,332	4,377
Funding sources represented by:						
Grants		3,576	7,324	1,475	804	-
Contributions		-	-	-	-	-
Council cash		1,061	6,065	5,473	2,528	3,377
Borrowings		1,900	-	1,000	-	1,000
Total capital works expenditure	4.5.1	6,573	13,389	7,948	3,332	4,377

Statement of Human Resources

For the four years ending 30 June 2025

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Projections		
			2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
Staff expenditure					
Employee costs - operating	13,180	13,627	12,135	12,377	12,625
Employee costs - capital	-	-	-	-	-
Total staff expenditure	13,180	13,627	12,135	12,377	12,625
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	149.9	149.9	115.7	115.7	115.7
Total staff numbers	149.9	149.9	115.7	115.7	115.7

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2021/22 \$'000	Comprises			
		Permanent Full Time \$'000	Part time \$'000	Casual \$'000	Temporary \$'000
CEO Division	963	963	-	-	-
Corporate Division	12,617	8,492	3,976	149	-
Total permanent staff expenditure	13,580	9,455	3,976	149	-
Other employee related expenditure	47				
Capitalised labour costs	-				
Total expenditure	13,627				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2021/22	Comprises			
		Permanent Full Time	Part Time	Casual	Temporary
CEO Division	25.0	4	4.0	4	-
Corporate Division	124.9	82	41.2	1.7	-
Total permanent staff expenditure	149.9	86.0	45.2	5.7	-
Other employee related expenditure	-				
Capitalised labour costs	-				
Total staff	149.9				

3.1 Summary of Planned Human Resources Expenditure

For the four years ended 30 June 2025

	2021/22 \$'000	2022/23 \$'000	2023/24 \$'000	2024/25 \$'000
CEO Division				
Permanent - Full time	0	0	0	1
Female	616	249	254	259
Male	252	274	279	285
Self-described gender	0	0	0	0
Vacant roles	95	103	105	107
Permanent – Part time	0	0	0	0
Female	0	0	0	0
Male	0	0	0	0
Self-described gender	0	0	0	0
Vacant roles	0	0	0	0
Total CEO Division	963	626	639	653
Corporate Division				
Permanent – Full time	0	0	0	1
Female	3,009	3,091	3,153	3,216
Male	4,981	5,046	5,147	5,250
Self-described gender	0	0	0	0
Vacant roles	502	547	557	569
Permanent - Part time	0	0	0	0
Female	3,371	1,970	2,010	2,051
Male	253	275	281	287
Self-described gender	0	0	0	0
Vacant roles	352	383	391	399
Total Corporate Division	12,468	11,312	11,539	11,771
Casuals, temporary and other expenditure	149	149	153	154
Capitalised labour costs	0	0	0	0
Total staff expenditure	13,580	12,088	12,330	12,578

	2021/22 FTE	2022/23 FTE	2023/24 FTE	2024/25 FTE
CEO Division				
Permanent - Full time				
Female	23.0	2.0	2.0	2.0
Male	1.0	1.0	1.0	1.0
Self-described gender	0.0	0.0	0.0	0.0
Vacant Roles	1.0	1.0	1.0	1.0
Permanent - Part time				
Female	0.0	0.0	0.0	0.0
Male	0.0	0.0	0.0	0.0
Self-described gender	0.0	0.0	0.0	0.0
Vacant Roles	0.0	0.0	0.0	0.0
Total CEO Division	25.0	4.0	4.0	4.0
Corporate Division				
Permanent - Full time				
Female	48.0	46.0	46.0	46.0
Male	29.0	29.0	29.0	29.0
Self-described gender	0.0	0.0	0.0	0.0
Vacant Roles	5.0	5.0	5.0	5.0
Permanent - Part time				
Female	34.7	23.5	23.5	23.5
Male	2.8	2.8	2.8	2.8
Self-described gender	0.0	0.0	0.0	0.0
Vacant Roles	3.7	3.7	3.7	3.7
Total Corporate Division	123.2	110.0	110.0	110.0
Total	148.2	114.0	114.0	114.0
Casuals and temporary staff	1.7	1.7	1.7	1.7
Capitalised labour	0.0	0.0	0.0	0.0
Total staff numbers	149.9	115.7	115.7	115.7

4. Notes to the financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four-year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2021/22 the FGRS cap has been set at 1.5 per cent. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.5 per cent in line with the rate cap.

This will raise total rates and charges for 2021/22 to \$19.575 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2020/21 Forecast Actual \$'000	2021/22 Budget \$'000	Change \$'000	%
General rates*	13,400	13,739	339	2.53%
Municipal charge*	1,939	1,988	49	2.53%
Waste management charge	3,508	3,751	243	6.93%
Cultural and Recreational properties	20	20	-	0.00%
Supplementary rates and rate adjustments	142	-	-142	-100.00%
Revenue in lieu of rates	14	45	31	221.43%
Interest on rates and charges	-	32	32	0.00%
Total rates and charges	19,023	19,575	552	2.90%

*These items are subject to the rate cap established under the FGRS. Cultural and Recreational properties are excluded from rates cap. In 2020/21 Council resolved to apply zero interest charges on outstanding rates.

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2020/21 cents/\$CIV	2021/22 cents/\$CIV	Change
Residential (Benalla) properties	0.005004	0.004611	-7.85%
Residential (Rural Township) properties	0.004266	0.003686	-13.60%
Business properties	0.007017	0.006996	-0.31%
Vacant Land (Benalla) properties	0.009163	0.008516	-7.60%
Vacant Land (Rural Township) properties	0.005775	0.004961	-14.09%
Rural (Non Farming) properties	0.003690	0.003513	-4.80%
Rural (Farmland) properties	0.003182	0.002828	-11.12%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	2020/21 \$'000	2021/22 \$'000	Change \$'000	%
Residential (Benalla) properties	6,150,753	6,243,015	92,261	1.50%
Residential (Rural Township) properties	179,884	182,582	2,698	1.50%
Business properties	1,865,796	1,884,454	18,658	1.00%
Vacant Land (Benalla) properties	282,833	287,076	4,242	1.50%
Vacant Land (Rural Township) properties	8,050	8,171	121	1.50%
Rural (Non Farming) properties	1,756,644	1,782,994	26,350	1.50%
Rural (Farmland) properties	3,300,905	3,350,419	49,514	1.50%
Total amount to be raised by general rates	13,544,865	13,738,709	193,844	1.43%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2020/21 Number	2021/22 Number	Change Number	%
Residential (Benalla)	4,737	4,782	45	0.95%
Residential (Rural Township)	220	222	2	0.91%
Business	463	462	-1	-0.22%
Vacant Land (Benalla)	164	173	9	5.49%
Vacant Land (Rural Township)	23	24	1	4.35%
Rural - Non Farming	1,231	1,244	13	1.06%
Rural - Farmland	1,247	1,258	11	0.88%
Total number of assessments	8,085	8,165	80	1%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV). Cultural and Recreational 1 property.

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	2020/21 \$'000	2021/22 \$'000	Change \$'000	%
Residential (Benalla)	1,229,189	1,354,034	124,845	10.16%
Residential (Rural Township)	42,167	49,539	7,372	17.48%
Business	265,882	271,359	5,477	2.06%
Vacant Land (Benalla)	30,867	33,711	2,844	9.21%
Vacant Land (Rural Township)	1,394	1,647	253	18.15%
Rural - Non Farming	476,037	507,546	31,509	6.62%
Rural - Farmland	1,037,389	1,184,710	147,321	14.20%
Total value of land	3,082,925	3,402,546	319,621	10.37%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property 2020/21 \$	Per Rateable Property 2021/22 \$	Change \$	%
Municipal	252.60	256.38	3.78	1.50%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year. Allows for Single Farm Enterprise exemptions where multiple rate notices issue.

Type of Charge	2020/21 \$	2021/22 \$	Change \$	%
Municipal	1,938,958	1,987,714	48,757	2.51%

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2020/21 \$	2021/22 \$	\$	%
Urban Collection Properties				
80 lt Organic - 80 lt Waste with Recycle	340.00	357.00	17.00	5.00%
120 lt Organic - 80 lt Waste with Recycle	376.00	394.50	18.50	4.92%
240 lt Organic - 80 lt Waste with Recycle	452.50	475.00	22.50	4.97%
80 lt Organic - 120 lt Waste with Recycle	415.00	435.50	20.50	4.94%
120 lt Organic - 120 lt Waste with Recycle	490.00	514.50	24.50	5.00%
240 lt Organic - 120 lt Waste with Recycle	564.50	592.50	28.00	4.96%
80 lt Organic - 240 lt Waste with Recycle	640.00	672.00	32.00	5.00%
120 lt Organic - 240 lt Waste with Recycle	714.50	750.00	35.50	4.97%
240 lt Organic - 240 lt Waste with Recycle	790.00	829.50	39.50	5.00%
Rural Collection Properties				
80 lt Waste with Recycle	340.00	357.00	17.00	5.00%
120 lt Waste with Recycle	490.00	514.50	24.50	5.00%
240 Waste with Recycle	790.00	829.50	39.50	5.00%
Additional Collection Options				
Additional Bin - Organic	225.00	236.00	11.00	4.89%
Additional Bin - Waste	180.00	189.00	9.00	5.00%
Additional Bin - Recycle	191.50	201.00	9.50	4.96%
Weekly Collection - Waste	198.00	207.50	9.50	4.80%
Weekly Collection - Recycle	163.00	171.00	8.00	4.91%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2020/21 \$	2021/22 \$	Change \$	%
Urban Collection Properties				
80 It Organic - 80 It Waste with Recycle	374,680.00	386,274.00	11,594	3.09%
120 It Organic - 80 It Waste with Recycle	109,416.00	116,772.00	7,356	6.72%
240 It Organic - 80 It Waste with Recycle	93,667.50	106,400.00	12,733	13.59%
80 It Organic - 120 It Waste with Recycle	162,680.00	175,506.50	12,827	7.88%
120 It Organic - 120 It Waste with Recycle	1,005,970.00	1,030,029.00	24,059	2.39%
240 It Organic - 120 It Waste with Recycle	163,140.50	191,377.50	28,237	17.31%
80 It Organic - 240 It Waste with Recycle	130,560.00	143,808.00	13,248	10.15%
120 It Organic - 240 It Waste with Recycle	242,215.50	270,000.00	27,785	11.47%
240 It Organic - 240 It Waste with Recycle	202,240.00	234,748.50	32,509	16.07%
Supplementary Charges	5,494.00	11,326.00	5,832	106.15%
Rural Collection Properties				
80 It Waste with Recycle	169,320.00	178,857.00	9,537	5.63%
120 It Waste with Recycle	622,790.00	654,444.00	31,654	5.08%
240 Waste with Recycle	161,160.00	173,365.50	12,206	7.57%
Supplementary Charges	3,238.00	6,674.00	3,436	106.11%
Additional Collection Options				
Additional Bin - Organic	3,375.00	4,012.00	637	18.87%
Additional Bin - Waste	18,900.00	22,869.00	3,969	21.00%
Additional Bin - Recycle	19,916.00	22,914.00	2,998	15.05%
Weekly Collection - Waste	13,464.00	16,392.50	2,929	21.75%
Weekly Collection - Recycle	6,357.00	5,472.00	-885	-13.92%
Total	3,508,583.50	3,751,241.50	242,658	6.92%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year.

	2020/21 \$'000	2021/22 \$'000	Change \$'000	%
General Rate	13,545	13,739	194	1.43%
Municipal Charge	1,939	1,988	49	2.51%
Waste Service Charge	3,509	3,751	243	6.92%
Total Rates and charges	18,992	19,478	485	2.56%

4.1.1(l) Fair Go Rates System Compliance

Benalla Rural City Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2020/21	2021/22
Total Rates	\$15,067,355	\$15,503,273
Number of rateable properties	8,086	8,165
Base Average Rate	1,863.39	1,898.75
Maximum Rate Increase (set by the State Government)	2.00%	1.50%
Capped Average Rate	\$1,900.66	\$1,927.23
Maximum General Rates and Municipal Charges Revenue	\$15,368,702	\$15,735,822
Budgeted General Rates and Municipal Charges Revenue	\$15,339,417	\$15,726,423
Budgeted Supplementary Rates	-	-
Budgeted Total Rates and Municipal Charges Revenue	\$15,339,417	\$15,726,423

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations.
- The variation of returned levels of value (e.g. valuation appeals).
- Changes of use of land such that rateable land becomes non-rateable land and vice versa.
- Changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

Revenue and Rating Structure

Council has established a revenue and rating structure which is comprised of the following key elements:

- Differential Rates and Revenue Shares - being a percentage of total rate revenue contributed by each differential rating category.
- Property Values (Capital Improved Value), which forms the basis of apportioning Differential General Rate payable by individual property owners.
- A User Pays component to reflect usage of certain services provided by Council, for which adopted fees and charges apply.
- A fixed Municipal Charge per property to cover some of the administrative costs of the Council.
- A range of Waste Service Charges to recover the costs of operating the waste and recycle collection and disposal and the operations of the Benalla Landfill and Resource Recovery Centre.

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents. Maximising own source revenue by applying fees and charges where appropriate, ensures that Councils' reliance on rate revenue is reduced.

Setting the Municipal Charge at an appropriate level ensures that all properties contribute a fair amount towards the administration costs of Council. This also eases the pressure on higher valued properties from paying an increasing share of the overall revenue requirements of Council. The proposed Municipal Charge of \$256.38 is set at approximately 63 per cent of the maximum charge able to be levied under the 20 per cent of combined revenue rule.

Council makes a further distinction within the property value component of rates based on the purpose for which the property is used, that is, whether the property is used for residential, farming, rural non farming or commercial/industrial (business) purposes. This distinction is based on the concept that all property categories should pay a fair and equitable contribution to rates taking into account the benefits those property groups derive from the local community.

Having reviewed the various valuation bases for determining the property value component of rates, Council has determined to apply a Capital Improved Value (CIV) basis on the grounds that it provides the most equitable distribution of rates across the municipality. There are currently no plans to change that basis, but Council regularly reviews its revenue and rating structure, with updates included in the annual budget document.

The existing rating structure comprises various differential rates which are structured in accordance with the requirements of Section 161 'Differential Rates' of *the Local Government Act 1989*. The differential rating levels have been calculated, based on the application of the updated 2021 General Valuations (Stage 4) as at 3 June 2021, maintaining the revised total Revenue Share contribution from each differential category. The Minister has certified the 2021 General Valuation generally true and correct, prior to adoption of the final budget.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out as follows:

RESIDENTIAL (BENALLA)

Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

Types and Classes

Any land used primarily for residential purposes.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 45.44 per cent.

Rate in Dollar	Amount of Rates Raised	Proportion of Total Rates
0.004611	\$6,243,015	45.44%

Geographic Location

Situated in the Benalla Urban area.

Use of Land

Any residential use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be LDRZ – Low Density Residential Zone, GRZ – General Residential Zone, UFZ – Urban Floodway Zone or MUZ – Mixed Use Zone. Residences established in other zones with existing non- conforming rights or planning approval are also eligible for inclusion in this category.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2021/22 financial year.

RESIDENTIAL (RURAL TOWNSHIP)

Objective

The objective of the Residential (Rural Township) differential rate is that the reduced benefits received by the lower density properties.

Types and Classes

Any land used primarily for residential purposes.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 1.33 per cent.

Rate in Dollar	Amount of Rates Raised	Proportion of Total Rates
0.003686	\$182,582	1.33%

Geographic Location

Situated in a Rural Township location.

Use of Land

Any residential use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be TZ – Township Zone or LDRZ – Low Density Residential Zone. Residences established in other zones with existing non-conforming rights or planning approval are also eligible for inclusion in this category.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2021/22 financial year.

BUSINESS

Objective

The objective of the Business differential rate is to recognise the benefits derived by this class of property, including higher infrastructure investment and general support services.

Types and Classes

Any land used primarily for a commercial or industrial business purpose.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 13.72 per cent.

Rate in Dollar	Amount of Rates Raised	Proportion of Total Rates
0.006945	\$1,884,454	13.72%

Geographic Location

Wherever located in the municipal district.

Use of Land

Any business use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme will be, C1Z – Commercial 1 Zone, C2Z – Commercial 2 Zone, IN1Z – Industrial 1 Zone, IN2Z – Industrial 2 Zone, TZ – Township Zone, IN3Z – Industrial 3 Zone or MUZ – Mixed Use Zone. Businesses established in other zones (i.e. GRZ – General Residential Zone) with existing non-conforming rights or planning approval are also eligible for inclusion in this category.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2021/22 financial year.

VACANT LAND (BENALLA)

Objective

The objective of the Vacant Land (Benalla) is to encourage development of this class of land.

Types and Classes

Any land on which no dwelling improvements (excluding sheds or other minor constructions) have been constructed and is land where a permit to build a dwelling is reasonably expected to be approved.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 2.09 per cent.

Rate in Dollar	Amount of Rates Raised	Proportion of Total Rates
0.008516	\$287,076	2.09%

Geographic Location

Situated in the Benalla Urban area.

Use of Land

Any use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be LDRZ – Low Density Residential Zone (situated adjacent to the Benalla urban area), GRZ – General Residential Zone, UFZ - Urban Flood Zone or MUZ – Mixed Use Zone.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are constructed on the land or which are constructed prior to the expiry of the 2021/22 financial year.

VACANT LAND (RURAL TOWNSHIP)

Objective

The objective of the Vacant Land (Rural Township) differential rate is to encourage development of this class of property while taking into account the reduced benefits received by lower density properties.

Types and Classes

Any land on which no dwelling improvements (excluding sheds or other minor constructions) have been constructed and is land where a permit to build a dwelling is reasonably expected to be approved.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 0.06 per cent.

Rate in Dollar	Amount of Rates Raised	Proportion of Total Rates
0.004961	\$8,171	0.06%

Geographic Location

Situated in a Rural Township location.

Use of Land

Any use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be TZ – Township Zone or LDRZ – Low Density Residential Zone (situated in a Rural Township.)

Properties located adjacent to established Township precincts, with a land area of generally less than 5ha and located in the Farm Zone – FZ, will be included in this category.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2021/22 financial year.

RURAL (NON-FARMING)

Objective

The objective of the Rural - Non Farming differential rate is to recognise the reduced infrastructure investment and provision of services to this class of property.

Types and Classes

Any land used primarily for rural living and/or non-farming purposes.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 12.98 per cent.

Rate in Dollar	Amount of Rates Raised	Proportion of Total Rates
0.003513	\$1,782,994	12.98%

Geographic Location

Situated in a rural location (excluding areas immediately adjacent to rural township precincts).

Use of Land

Any use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be RLZ – Rural Living Zone or FZ – Farming Zone or RCZ – Rural Conservation Zone or UFZ – Urban Floodway Zone.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2021/22 financial year.

RURAL (FARMLAND)

Objective

The objective of the Rural – Farmland differential rate is to recognise the reduced infrastructure investment and provision of services to this class of property. The differential rate also recognises the land stewardship and amenity that large rural holdings provide to the rural landscape.

Types and Classes

Any land which is “farmland” within the meaning of section 2(1) of the Valuation of Land Act 1960.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council’s budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 24.39 per cent.

Rate in Dollar	Amount of Rates Raised	Proportion of Total Rates
0.002828	\$3,350,419	24.39%

Geographic Location

Wherever located in the municipal district.

Use of Land

Any use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme will be FZ – Farming Zone, RCZ – Rural Conservation Zone or subject to an approved land use activity, RLZ – Rural Living Zone or LDRZ – Low Density Residential Zone or IN1Z – Industrial One Zone.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2021/22 financial year.

4.1.2 Statutory fees and fines

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000 %	
Infringements and costs	11	11	-	0.0%
Court recoveries	14	14	-	0.0%
Town planning fees	222	222	-	0.0%
Permits	231	231	-	0.0%
Land Information Certificates	12	15	3	25.0%
Total statutory fees and fines	490	493	3	0.6%

No change expected.

4.1.3 User fees

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000 %	
Waste Management Landfill and EPA Levy	2,086	2,166	80	3.8%
Benalla Aquatic Centre and Recreation	274	600	326	119.0%
Aged and Health Services	386	534	148	38.3%
Benalla Auditorium and Performing Arts Convention Centre (BPACC)	52	52	-	0.0%
Animal Registrations and Services	134	134	-	0.0%
Benalla Art Gallery operation	52	52	-	0.0%
Health Services	47	47	-	0.0%
Planning Services	14	14	-	0.0%
Administration Programs	438	452	14	3.2%
Facilities Hire	37	27	-10	-27.0%
Benalla Airport	78	76	-2	-2.6%
Tourism Promotion Income	15	15	-	0.0%
Library Services	3	3	-	0.0%
Infrastructure Services	33	23	-10	-30.3%
Total user fees	3,650	4,196	546	15.0%

COVID-19 had a significant impact on reducing user fees in 2020.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

0	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	7,723	5,522	-2,201	-28%
State funded grants	4,693	6,540	1,847	39%
Total grants received	12,416	12,062	-354	-3%
(a) Operating Grants				
<i>Recurrent - Commonwealth Government</i>				
Financial Assistance Grants	4,363	2,229	-2,134	-49%
General home care	795	771	-24	-3%
<i>Recurrent - State Government</i>				
Art Gallery	105	105	0	0%
Aged care	285	273	-12	-4%
School crossing supervisors	79	59	-20	-25%
Libraries	146	153	7	5%
Maternal and child health	375	320	-55	-15%
Emergency Management	73	60	-13	-18%
Youth Services	570	489	-81	-14%
Rate Collection Management	45	46	1	2%
Total recurrent grants	6,836	4,505	-2,331	-34%
<i>Non-recurrent - Commonwealth Government</i>				
Drought Communities Program	410	-	-410	-100%
Local Roads and Infrastructure Funding – Phase 1	35	-	-35	-100%
Environmental planning	141	-	-141	-100%
Government Paid Parental Leave	2	-	-2	-100%
<i>Non-recurrent – State Government</i>				
Community	6	-	-6	-100%
Business Development	60	-	-60	-100%
Working For Victoria	817	90	-727	-89%
Aged Care	37	-	-37	-100%
Youth Services	10	68	58	580%
Planning	50	-	-50	-100%
Parks and Gardens	18	-	-18	-100%
Waste	10	-	-10	-100%
Women Building Surveyors Program	-	75	75	0%
Environmental Projects	38	-	-38	-100%
Natural Disaster Event Funding	19	-	-19	-100%
Family and Children	351	-	-351	-100%
Total non-recurrent grants	2,004	233	-1,771	-88%
Total operating grants	8,840	4,738	-4,102	-46%

Grants cont.				
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	975	975	-	0%
Recurrent - State Government				
Total recurrent grants	975	975	-	0%
Non-recurrent - Commonwealth Government				
Drought Communities	475	115	-360	-76%
Local Roads and Infrastructure Funding - Phase 1	527	413	-114	-22%
Local Roads and Infrastructure Funding – Phase 2	-	1,019	1,019	0%
Non-recurrent – State Government				
Outdoor Eating and Entertaining	-	250	250	0%
Regional Development Victoria - Visitor Information Centre	75	425	350	0%
Department Jobs Precincts and Regions - Benalla Art Gallery Redevelopment Stage 1 Regional Cultural Infrastructure Projects	-	2,500	2,500	0%
Community Open Space Facilities - Splash Park	380	-	-380	0%
Benalla Foreshore - Building Works Package	729	1,271	542	0%
Waste Service Projects	315	-	-315	0%
Rural ICT Support Package	100	-	-100	0%
AgriLinks - Firth Road	-	356	356	0%
Total non-recurrent grants	2,601	6,349	3,748	144%
Total capital grants	3,576	7,324	3,748	105%
Total Grants	12,416	12,062	-354	-3%

Assumes Financial Assistance Grant for 2021/22 will be paid in that year.

4.1.5 Contributions

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change \$'000 %	
Monetary	247	94	-153	-62%
Non-monetary	-	-	-	0%
Total contributions	247	94	-153	-62%

Monetary item associated are normally associated with grant sponsored clubs or groups and developer contributions.

4.1.6 Other income

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Interest	31	31	-	0%
Reimbursements	43	43	-	0%
Total other income	74	74	-	0%

Reimbursements are normally associated with insurance claims.

4.1.7 Employee costs

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Wages and salaries	11,774	12,147	373	3.2%
WorkCover	339	345	6	1.8%
Superannuation	1,013	1,088	75	7.4%
FBT	54	47	-7	-13.0%
Total employee costs	13,180	13,627	447	3.4%

Working for Victoria Grant Project impacts wages and salaries over 2019/20 and 2020/21 overall 21 positions employed for a six-month period.

4.1.8 Materials and services

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Contract Payments	4,196	3,988	-208	-5.0%
Materials	1,590	778	-812	-51.1%
BRCC Charge - Aquatic Centre	274	600	326	119.0%
Vehicle Expenses	504	497	-7	-1.4%
Utilities	612	656	44	7.2%
E.P.A. Levy	472	715	243	51.5%
Insurance	544	680	136	25.0%
Repairs, Maintenance and Cleaning	567	570	3	0.5%
Services	569	693	124	21.8%
Computer Support and Software	507	572	65	12.8%
BRCC - Domestic Garbage Collection	301	301	0	0.0%
Machine Hire	110	110	0	0.0%
Consultants General	241	351	110	45.6%
Landfill Charges	220	220	0	0.0%
Legal Expenses	148	148	0	0.0%
Membership and Subscriptions	146	151	5	3.4%
Management Committees	136	136	0	0.0%
Printing, Copying and Stationery	113	118	5	4.4%
Lease Payments	105	113	8	7.6%
Contract Staff	115	158	43	37.4%
Exhibitions and Performance Costs	100	90	-10	-10.0%
Staff Training	93	113	20	21.5%
Postage and Freight	54	53	-1	-1.9%
Bank Charges	50	50	0	0.0%
Goods Delivered (Contractual)	44	60	16	36.4%
Advertising and Promotion	56	58	2	3.6%
Security Expenses	35	36	1	2.9%
BRCC Charge - Other	6	5	-1	-16.7%
Carry Forward items	752	-	-752	-100.0%
Other	798	819	21	2.6%
Total materials and services	13,458	12,839	-619	-4.6%

Carry forward items are associated with prior year grant projects required to be finalised in future year.

4.1.9 Depreciation

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Property	1,169	1,217	48	4.1%
Plant and equipment	584	627	43	7.4%
Infrastructure	5,274	4,742	-532	-10.1%
Total depreciation	7,027	6,586	-441	-6.3%

Capital Projects finalisation will impact depreciation in infrastructure.

4.1.10 Amortisation - Intangible assets

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Intangible assets	358	575	217	60.6%
Total amortisation - intangible assets	358	575	217	60.6%

Cell 3 Airspace is expected to be utilised in 2022 year.

4.1.11 Amortisation - Right of use assets

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Right of use assets	356	360	4	1.1%
Total amortisation - right of use assets	356	360	4	1.1%

The majority of Right of use assets relate to the leasing of Council vehicles.

4.1.12 Other expenses

	Forecast Actual 2020/21 \$'000	Budget 2021/22 \$'000	Change	
			\$'000	%
Audit Fees	82	82	-	0.0%
Community Contributions	112	131	19	17.0%
Councillors Allowance	203	207	4	2.0%
Total other expenses	397	420	23	5.8%

Council will contribute towards insurance costs for Community halls.

4.2 Balance Sheet

4.2.1 Assets

Total assets are budgeted \$2.43 million higher in 2021/22, current assets see a reduction in Cash and Receivables, this is more than offset by an increase in Property, Infrastructure Plant and Equipment.

4.2.2 Liabilities

Total Liabilities are lower by \$0.30 million in 2021/22 on the basis of a significant fall in Interest Bearing Liabilities. This is a result of sustained falls in loan interest rates.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual 2020/21 \$	Budget 2021/22 \$	Projections 2022/23 \$	2023/24 \$	2024/25 \$
Amount borrowed as at 30 June of the prior year	3,900	4,902	3,804	3,834	3,120
Amount proposed to be borrowed	1,900	-	1,000	-	1,000
Amount projected to be redeemed	(898)	(1,098)	(970)	(714)	(550)
Amount of borrowings as at 30 June	4,902	3,804	3,834	3,120	3,570

4.2.4 Leases by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual 2020/21 \$	Budget 2021/22 \$
Right-of-use assets		
Property	-	-
Vehicles	384	388
Other, etc.	39	39
Total right-of-use assets	423	427
Lease liabilities		
Current lease Liabilities		
Land and buildings	-	-
Plant and equipment	40	41
Vehicles	228	230
Total current lease liabilities	268	271
Non-current lease liabilities		
Land and buildings	-	-
Plant and equipment	-	-
Vehicles	168	170
Total non-current lease liabilities	168	170
Total lease liabilities	436	441

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 5.50 per cent.

4.3 Statement of changes in Equity

4.3.1 Reserves

The Lake Mokoan Inlet Channel Reserve will increase \$70,000 in the *2021/22 Budget*.

4.3.2 Equity

The Budgeted surplus of \$2.735 million is the adjusting figure for a higher Equity budgeted position.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

A net \$11.358 million has resulted from significant increases in Rates, User Fees and Capital Grants.

4.4.2 Net cash flows provided by/used in investing activities

The \$12.270 million net outflow as a result of an increased Capital Program in 2021/22.

4.4.3 Net cash flows provided by/used in financing activities

A net outflow of \$1.602 million which is higher due to the repayment of borrowings, as \$1.9 million was borrowed in the 2020/21 year with full repayments commencing in 2021/22.

4.5 Capital Works Program

4.5.1 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property									
Buildings									
Building Improvements									
Benalla Art Gallery Development	2,500	1,200	600	700	-	2,500	-	-	-
Visitors Information Centre and Museum Drought Grant	115	-	-	115	-	115	-	-	-
Visitors Information Centre and Museum CI contribution	375	-	-	375	-	-	-	375	-
Building Strategy	15	-	15	-	-	-	-	15	-
Total Property	3,005	1,200	615	1,190	-	2,615	-	390	-
Plant and Equipment									
Plant, Machinery and Equipment									
Major Plant Replacement	255	-	255	-	-	-	-	255	-
Minor Plant Replacement	30	-	30	-	-	-	-	30	-
Fixtures, Fittings and Furniture									
Furniture Renewal Program	10	-	10	-	-	-	-	10	-
Air conditioner Renewal Program	15	-	15	-	-	-	-	15	-
Dining Pods OEE	110	110	-	-	-	110	-	-	-
Denny Street Carpark Courtyard OEE	90	90	-	-	-	90	-	-	-
Solar Lighting Lakeside Walk OEE	50	50	-	-	-	50	-	-	-
Computers and Telecommunications									
GIS Aerial Photographs	20		20					20	
IT Projects	180	90	-	90	-	-	-	180	-
Library books									
Library stock Annual Program	96	-	96	-	-	-	-	96	-
Total Plant and Equipment	856	340	426	90	-	250	-	606	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Infrastructure									
Roads									
Road Program R2R	975	-	975	-	-	975	-	-	-
Road Program Council	286	-	286	-	-	-	-	286	-
Samaria Road Stabilisation 450mtrs -LRCI Phase 1	107	-	-	107	-	107	-	-	-
Fawckner Drive upgrade - (Lake precinct) - BWP	334	-	-	334	-	334	-	-	-
Old Farnley Road upgrade -LRCI Phase 1	80	-	-	80	-	80	-	-	-
Firth Road AgriLinks	358	-	179	179	-	355	-	3	-
Footpaths and Cycleways									
Footpath - Pathways Strategy	106	106	-	-	-	-	-	106	-
Footpath Renewal Strategy	22	-	22	-	-	-	-	22	-
Mair Street Footpath Upgrade prt	70	-	-	70	-	70	-	-	-
Drainage									
Devenish drain - LRCI Phase 1	100	-	-	100	-	100	-	-	-
LRCI Phase 2	1,019	305	408	306	-	1,019	-	-	-
Drainage strategy	25	-	25	-	-	-	-	25	-
Waste Management									
Construct Cell 3 Part 2	364	364	-	-	-	-	-	364	-
Construct Cell 4 - Design	42	42	-	-	-	-	-	42	-
Construct Groundwater Bore	23	23	-	-	-	-	-	23	-
Seal Transfer Station Internal Roads - LRCI Phase 1	30	30	-	-	-	30	-	-	-
Rehabilitate Stage 1	700	-	700	-	-	-	-	700	-

Parks, Open Space and Streetscapes									
Upgrade Entry/Drainage to Churchhill Reserve Waller Street -LRCI Phase 1	16	-	-	16	-	16	-	-	-
Interpretive Trail/Sculptures (Lake precinct) - BWP	120	120	-	-	-	120	-	-	-
Aboriginal Gardens (Lake precinct) - BWP	175	175	-	-	-	175	-	-	-
Street Scape Upgrade Mainstreet Stimulus	300	131	70	99	-	275	-	25	-
Off Street Car Parks									
Denny Street carpark upgrade - (Lake precinct) - BWP	196	196	-	-	-	196	-	-	-
2 Mair Street carpark - (Lake precinct) - BWP	55	-	-	55	-	55	-	-	-
Carpark and landscape Arundel Street development- LRCI phase 1	45	45	-	-	-	45	-	-	-
Other Infrastructure									
Monash Bridge Lighting Projects BWP	45	45	-	-	-	45	-	-	-
Transfer Station Solar Power - LRCI Phase 1	35	35	-	-	-	35	-	-	-
Solar lights to Lakeside Walk BWP Council	100	100	-	-	-	-	-	100	-
Total Infrastructure	5,728	1,717	2,665	1,346	-	4,032	-	1,696	-
Total New Capital Works	9,589	3,257	3,706	2,626	-	6,897	-	2,692	-

4.5.2 Works carried forward from the 2020/21 year

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property									
Buildings									
Building Improvements									
Buildings - Visitor Information Centre, Council	1,024	512	-	512	-	-	-	1,024	-
Visitor Information Centre and Museum Regional Jobs and Infrastructure Grant	425	212	-	213	-	425	-	-	-
Total Property	1,449	724	-	725	-	425	-	1,024	-
Waste Management									
Rehabilitate Stage 1	430		430	-	-	-	-	430	-
Landfill - Gas Extraction	168	168	-	-	-	-	-	168	-
Benalla Landfill Cell 3 Construction	878	878	-	-	-	-	-	878	-
Benalla Landfill Cell 3 Construction Part B	875	875	-	-	-	-	-	875	-
Total Infrastructure	2,351	1,921	430	-	-	-	-	2,351	-
Total Carried Forward Capital Works 2020/21	3,800	2,645	430	725	-	425	-	3,375	-

Summary	Project Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Total New Capital Works	9,589	3,257	3,706	2,626	-	6,897	-	2,692	-
Total Carried Forward Capital Works 2020/21	3,800	2,645	430	725	-	425	-	3,375	-
Total Capital Works 2021/22	13,389	5,902	4,136	3,351	-	7,322	-	6,067	-

Summary of Planned Capital Works Expenditure For the four years ended 30 June 2025

2021/22	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
Total Land	0	0	0	0	0	0	0	0	0	0
Buildings	0	0	0	0	0	0	0	0	0	0
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	4,454	1,925	615	0	1,915	4,454	3,040	0	1,414	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	4,454	1,925	615	0	1,915	4,454	3,040	0	1,414	0
Total Property	4,454	1,925	615	0	1,915	4,454	3,040	0	1,414	0
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	285	0	285	0	0	285	0	0	285	0
Fixtures, fittings and furniture	275	250	25	0	0	275	250	0	25	0
Computers and telecommunications	200	90	20	0	90	200	0	0	200	0
Library books	96	0	96	0	0	96	0	0	96	0
Total Plant and Equipment	856	340	426	0	90	856	250	0	606	0
Infrastructure										
Roads	2,140	0	1,440	0	700	2,140	1,851	0	289	0
Bridges	0	0	0	0	0	0	0	0	0	0
Footpaths and cycleways	198	106	22	0	70	198	70	0	128	0
Drainage	1,144	305	433	0	405	1,144	1,119	0	25	0
Recreational, leisure and community facilities	0	0	0	0	0	0	0	0	0	0
Waste management	3,510	2,380	1,130	0	0	3,510	30	0	3,480	0
Parks, open space and streetscapes	611	426	70	0	115	611	586	0	25	0
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	296	241	0	0	55	296	296	0	0	0
Other infrastructure	180	180	0	0	0	180	80	0	100	0
Total Infrastructure	8,078	3,638	3,095	0	1,345	8,079	4,032	0	4,047	0
Total Capital Works Expenditure	13,388	5,903	4,136	0	3,350	13,389	7,322	0	6,067	0

2022/23	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
Total Land	0	0	0	0	0	0	0	0	0	0
Buildings	500	240	120	0	140	500	500	0	0	0
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	312	0	189	0	123	312	0	0	312	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	812	240	309	0	263	812	500	0	312	0
Total Property	812	240	309	0	263	812	500	0	312	0
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	760	0	760	0	0	760	0	0	180	580
Fixtures, fittings and furniture	30	0	30	0	0	30	0	0	30	0
Computers and telecommunications	360	90	180	90	0	360	0	0	360	0
Library books	96	0	96	0	0	96	0	0	96	0
Total Plant and Equipment	1,246	90	1,066	90	0	1,246	0	0	666	580
Infrastructure										
Roads	1,443	0	1,285	0	158	1,442	0	0	1,442	0
Bridges	420	0	420	0	0	420	0	0	0	420
Footpaths and cycleways	126	102	24	0	0	126	0	0	126	0
Drainage	808	0	808	0	0	808	0	0	808	0
Recreational, leisure and community facilities	0	0	0	0	0	0	0	0	0	0
Waste management	2,818	1,834	984	0	0	2,818	0	0	2,818	0
Parks, open space and streetscapes	0	0	0	0	0	0	0	0	0	0
Aerodromes	65	0	65	0	0	65	0	0	65	0
Off street car parks	60	0	60	0	0	60	0	0	60	0
Other infrastructure	151	71	0	0	80	151	0	0	151	0
Total Infrastructure	5,891	2,007	3,646	0	238	5,890	0	0	5,470	420
Total Capital Works Expenditure	7,946	2,337	5,021	90	501	7,948	500	0	6,448	1,000

2023/24	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
Total Land	0	0	0	0	0	0	0	0	0	0
Buildings	0	0	0	0	0	0	0	0	0	0
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	0	0	0	0	0	0	0	0	0	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	0	0	0	0	0	0	0	0	0	0
Total Property	0	0	0	0	0	0	0	0	0	0
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	416	0	416	0	0	416	0	0	416	0
Fixtures, fittings and furniture	30	0	30	0	0	30	0	0	30	0
Computers and telecommunications	200	90	20	0	90	200	0	0	200	0
Library books	96	0	96	0	0	96	0	0	96	0
Total Plant and Equipment	742	90	562	0	90	742	0	0	742	0
Infrastructure										
Roads	1,177	0	1,177	0	0	1,177	975	0	202	0
Bridges	210	0	210	0	0	210	0	0	210	0
Footpaths and cycleways	94	94	0	0	0	94	0	0	94	0
Drainage	25	25	0	0	0	25	0	0	25	0
Recreational, leisure and community facilities	0	0	0	0	0	0	0	0	0	0
Waste management	1,084	1,084	0	0	0	1,084	0	0	1,084	0
Parks, open space and streetscapes	0	0	0	0	0	0	0	0	0	0
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	0	0	0	0	0	0	0	0	0	0
Other infrastructure	0	0	0	0	0	0	0	0	0	0
Total Infrastructure	2,590	1,203	1,387	0	0	2,590	975	0	1,615	0
Total Capital Works Expenditure	3,332	1,293	1,949	0	90	3,332	975	0	2,357	0

2024/25	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Expansion \$'000	Upgrade \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	0	0	0	0	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0	0	0	0	0
Total Land	0	0	0	0	0	0	0	0	0	0
Buildings	0	0	0	0	0	0	0	0	0	0
Heritage Buildings	0	0	0	0	0	0	0	0	0	0
Building improvements	0	0	0	0	0	0	0	0	0	0
Leasehold improvements	0	0	0	0	0	0	0	0	0	0
Total Buildings	0	0	0	0	0	0	0	0	0	0
Total Property	0	0	0	0	0	0	0	0	0	0
Plant and Equipment										
Heritage plant and equipment	0	0	0	0	0	0	0	0	0	0
Plant, machinery and equipment	532	0	532	0	0	532	0	0	532	0
Fixtures, fittings and furniture	30	0	30	0	0	30	0	0	30	0
Computers and telecommunications	180	90	0	0	90	180	0	0	180	0
Library books	96	0	96	0	0	96	0	0	96	0
Total Plant and Equipment	838	90	658	0	90	838	0	0	838	0
Infrastructure										
Roads	756	0	756	0	0	756	0	0	56	700
Bridges	350	0	350	0	0	350	0	0	50	300
Footpaths and cycleways	108	0	108	0	0	108	0	0	108	0
Drainage	25	0	25	0	0	25	0	0	25	0
Recreational, leisure and community facilities	0	0	0	0	0	0	0	0	0	0
Waste management	2,300	0	2,300	0	0	2,300	0	0	2,300	0
Parks, open space and streetscapes	0	0	0	0	0	0	0	0	0	0
Aerodromes	0	0	0	0	0	0	0	0	0	0
Off street car parks	0	0	0	0	0	0	0	0	0	0
Other infrastructure	0	0	0	0	0	0	0	0	0	0
Total Infrastructure	3,539	0	3,539	0	0	3,539	0	0	2,539	1,000
Total Capital Works Expenditure	4,377	90	4,197	0	90	4,377	0	0	3,377	1,000

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual 2019/20	Forecast 2020/21	Budget 2021/22	Projections			Trend +/-
						2022/23	2023/24	2024/25	
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	-23%	-1%	-15%	-5%	-10%	-9%	o
Liquidity									
Working Capital	Current assets / current liabilities	2	187%	222%	167%	156%	192%	219%	+
Unrestricted cash	Unrestricted cash / current liabilities	3	63%	119%	60%	47%	82%	109%	+
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	21%	26%	20%	19%	15%	17%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		5%	5%	6%	5%	4%	3%	+
Indebtedness	Non-current liabilities / own source revenue		52%	58.7%	60.4%	61.1%	61.7%	61.5%	o
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	5	51%	38%	63%	66%	22%	21%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	6	57%	55%	65%	62%	65%	66%	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.63%	0.50%	0.46%	0.45%	0.44%	0.43%	o

Indicator	Measure	Notes	Actual 2019/20	Forecast 2020/21	Budget 2021/22	Projections			Trend +/-
						2022/23	2023/24	2024/25	
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$4,874	\$4,280	\$4,233	\$4,146	\$4,217	\$4,299	o
Revenue level	Total rate revenue / no. of property assessments		\$1,850	\$1,896	\$1,965	\$2,004	\$2,044	\$2,085	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator.
- o Forecasts that Council's financial performance/financial position indicator will be steady.
- Forecasts deterioration in Council's financial performance/financial position indicator.

Notes to indicators

1. Adjusted underlying result

The adjusted underlying result is a deficit though will remain consistent across future years.

2. Working Capital

Short-term liquidity ratio will improve in future budgets resulting in a stronger short-term cash position.

3. Unrestricted Cash

The Unrestricted Cash percentage will increase significantly from 93 per cent to 152 per cent.

4. Debt compared to rates

There is a small reduction in Debt to Rates based off a reducing Loan Portfolio and increasing Rates base.

5. Asset renewal

Asset renewal drops to 21 per cent in 2023/24 year as capital grants are not allowed for in future years budgeting.

6. Rates concentration

Rate revenue as a proportion of underlying revenue will remain flat in future budgets.

6. Schedule of Fees and Charges

This **appendix** presents the fees and charges which will be charged in respect to various goods and services during the financial year 2021/22.

Note that this schedule only includes fees set by Council. There are other fees that are set by statute and charged by Council in addition to this listing. These are statutory fees and are made in accordance with legislative requirements. These fees are updated as of 1 July 2021 and will be reflected on Council's website.

BENALLA RURAL CITY COUNCIL

**PROPOSED
FEES & CHARGES
2021-2022**

Contents

Section (1) Council Facilities	2
1. Benalla Senior Citizens Community Centre	2
2. Benalla Town Hall	2
3. Additional Charges (Applying to all hiring)	2
4. Benalla Sports and Equestrian Centre	2
5. Benalla Art Gallery	3
6. Benalla Performing Arts and Convention Centre	3
7. Sir Edward 'Weary' Dunlop Learning Centre	7
8. Benalla Airport	8
9. Property & Valuations	8
10. Debt Recovery	8
11. Municipal Maps	9
12. Records Management	9
13. Freedom of Information	9
Section (2) Benalla Aquatic Centre	10
Casual Entry - Swim	10
Group Exercise	10
Swimming Lessons	10
Term Prices	12
Section (3) Local Laws	13
Local Laws	13
Pet Registrations	13
Pound Release Fees	13
Fire Hazard	14
Section (4) Waste Management	14
Benalla Landfill Resource and Recovery Centre Charges	14
Section (5) External Works	16
Road Opening Permits	16
Drainage headworks - Benalla Urban Growth Project	17
Section (6) Community Services	17
Aged and Disability Services	18
Section (7) Planning and Environment	20
Building Permits (Section 18 Building Act 1993)	20
Building Permits - commercial buildings	22
Property Information	22
Other Fees	22
Planning Permit Applications under section 47	24
Planning Applications to amend permits under section 72	26
Subdivision Fees – Statutory fees	29
Section (8) Environmental Health Service	29
Septic Systems	29
A. Food Act	30
B. Public Health and Wellbeing Act 2008	30
C. Infectious Diseases Control Premises	31
D. Caravan Parks/Movable Dwellings	31
E. Vaccine Charges	32
Section (9) Saleyards	33
Saleyards Fees	33

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Section (1) Council Facilities			
1. Benalla Senior Citizens Community Centre			
Hire of Centre (Auditorium) - Before 5pm	Per hour	Y	\$36.50
Hire of Centre (Auditorium) - After 5pm	Per hour	Y	\$48.50
Whole day function (ex. Wedding, concerts)	Per day	Y	\$380.00
Meeting Room Hire - flat rate	Per hour	Y	\$17.60
Insurance Cover Note: (required for functions/events)	One off	Y	\$36.50
Cleaning (if required)	Per hour	Y	\$164.50
Refundable Bond Deposit (Auditorium)	Per hire	N	\$350.00
2. Benalla Town Hall			
Meeting Room Hire - flat rate	Per hour	Y	\$17.60
Auditorium Hire - Before 5pm <i>(includes kitchen, installed PA use and one wireless mic)</i>	Per hour	Y	\$44.50
Auditorium Hire - After 5pm <i>(includes kitchen, installed PA use and one wireless mic)</i>	Per hour	Y	\$63.00
Whole Day Function (e.g. Weddings, Concerts) <i>(includes kitchen, installed PA use and one wireless mic)</i>	Per day	Y	\$400.00
Auditorium Holding Fee <i>(charged when auditorim is setup in advance, or left setup between events)</i>	Per day	Y	\$50.50
Kitchen Hire <i>(when commercial kitchen is hired only)</i>	Per hour	Y	\$25.50
Insurance Cover Note: (required for functions/events)	One off	Y	\$36.50
Cleaning (if required)	Per hour	Y	\$164.50
Refundable Bond Deposit (Auditorium &/or kitchen only)	Per hire	N	\$350.00
3. Additional Charges (Applying to all hiring)			
Facilities services (setting up, cleaning & packing up)	Per hr x Staff member	Y	\$106.00
4. Benalla Sports and Equestrian Centre			
Hire of Facilities (Building & Grounds)	Per day	Y	\$370.00
Refundable Bond Deposit (Building & Grounds)	Per hire	N	\$350.00
Reserve User group Annual Fee	Annual	Y	\$425.00
Roy T. Hill Pavilion Hire	Per hour	Y	\$17.80
Roy T Hill Pavilion Hire (after 5pm)	Per hour	Y	\$22.80
Refundable Bond Deposit	Per hire	N	\$350.00
Cleaning (if required)	Per hour	Y	\$164.50

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
5. Benalla Art Gallery			
Ledger Gallery Hire (after hrs - minimum 3 hrs)	Per hour	Y	\$710.00
Bennett Gallery Hire (after hrs - minimum 3 hrs)	Per hour	Y	\$593.00
Simpson Gallery Hire (after hrs - minimum 3 hrs)	Per hour	Y	\$412.00
Gallery Workshop Hire (after hrs – minimum 2 hrs)	Per hour	Y	\$28.90
Hire of Grand Piano	Per hire	Y	\$236.00
Hire of P.A. System	Per hire	Y	\$58.90
Refundable bond deposit	Per hire	N	15% of hire fee
6. Benalla Performing Arts and Convention Centre			
Benalla Cinema Admission Charges			
Adult (except Tuesday)	Per ticket	Y	\$16.00
Concession (except Tuesday)	Per ticket	Y	\$13.50
Child (2-12 years old)	Per ticket	Y	\$11.50
Family Ticket Inc: Two Adults and Two Children	Per ticket	Y	\$47.00
Tuesdays (Adults & Children)	Per ticket	Y	\$11.50
BPACC Cinema Club	Per ticket	Y	\$10.50
Movie Money: Book of 10 tickets	Per book	Y	\$99.50
Choovie (online ticketing app)	Per ticket	Y	\$11.50
Cinema Group Packages			
Adult Group Package - minimum of 15 1 x cinema ticket, 1 x small drink, 1 x small popcorn	Per person	Y	\$20.00
Concession Group Package - minimum 15 1 x cinema ticket, 1 x small drink, 1 x small popcorn	Per person	Y	\$18.00
Child Group Package - minimum of 15 1 x cinema ticket, 1 x small drink, 1 x small popcorn	Per person	Y	\$16.00
Cinema Fundraisers			
30 to 99 tickets	Per ticket	Y	\$9.50
100 to 149 tickets	Per ticket	Y	\$9.30
150 to 199 tickets	Per ticket	Y	\$9.00
200 to 249 tickets	Per ticket	Y	\$8.80
250 plus tickets	Per ticket	Y	\$8.50
Mini Cinema Hire (including attendant and 20 tickets)	Per Screening	Y	\$418.00

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Cinema Advertising			
Static 8 second advertising- Power Point Slide - pre show	Per week	Y	\$15.00
Video 30 second advertisement - DCP format - pre show	Per week	Y	\$26.50
Video 45 second advertisement - DCP format - pre show	Per week	Y	\$28.50
10% discount applicable when a Pre Show Static Slide and Video are running at the same time.			
Cinema Club Membership			
Cinema Club Membership	Per person	Y	\$16.00
BPACC Charges			
All Room Hire includes: Room set up, wired microphone, lectern, whiteboard, portable projector screen and Wi Fi access for up to five users.			
BPACC - Single Room Hire			
Short Hire (3 hrs)	Per hire	Y	\$166.00
Half Day Hire (5 hrs)	Per hire	Y	\$215.00
Full Day Hire (9 hrs)	Per hire	Y	\$311.00
Charge per additional hour	Per hour	Y	\$37.50
Holding fee	Per hire	Y	\$75.00
Refundable Bond/Deposit	Per hire	N	\$100.00
BPACC – Auditorium Hire			
Short Hire (3 hrs)	Per hire	Y	\$586.50
Half Day Hire (5 hrs)	Per hire	Y	\$952.50
Full Day Hire (9 hrs)	Per hire	Y	\$1,669.50
Extended Day Hire 14 hrs)	Per hire	Y	\$2,527.00
Charge per additional hour	Per hour	Y	\$195.50
Holding fee	Per hire	Y	\$350.00
Refundable Bond/Deposit	Per hire	N	\$300.00
Extra show/performance fee	Per hire	Y	\$375.00
Post event storage fee	Per day	Y	\$43.00
Friday night/weekend surcharge: (Community/Non-profit organisations exempt)	Per booking	Y	10% of booking

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
BPACC Equipment Hire			
Data Projector and screen: Meeting Room	Per item	Y	\$53.50
Data Projector and screen or scrim: Auditorium	Per item	Y	\$80.00
Cinema projector	Per item	Y	\$160.00
Media centre: Meeting Room 3 (Projector, Projector Screen, Blue Ray Player, Digital TV "Free to Air" channels, HDMI, VGA, surround sound)	Per item	Y	\$107.00
Laptop: Auditorium	Per item	Y	\$43.00
Laptop and laptop speakers: Meeting room	Per item	Y	\$43.00
DVD Player: Auditorium	Per item	Y	\$21.50
Wired Microphone: Meeting Room	Per item	Y	Included in hire
Wired Microphone: Auditorium	Per item	Y	\$21.50
Lectern Microphone: Auditorium	Per item	Y	\$21.50
Wireless Radio Microphone	Per item	Y	\$48.50
Fold-back Speakers	Per item	Y	\$5.50
LED Truss Mate Lights (Set of 8)	Per item	Y	\$106.50
Show Lights	Per item	Y	\$80.00
Rostra	Per item	Y	\$11.00
Smoke Machine	Per item	Y	\$49.00
Grand Piano	Per item	Y	\$101.50
Grand Piano Tune	Per item	Y	\$375.00
Orchestra Pit: Emptied	Per item	Y	\$375.00
Orchestra Pit: Covered	Per item	Y	\$643.00
Orchestra Pit: Thrust	Per item	Y	\$430.00
Whiteboard (additional to included item)	Per item	Y	\$16.00
Lectern (additional to included item)	Per item	Y	\$21.50
Flip Chart Easel	Per item	Y	\$10.70
Table cloths	Per item	Y	\$16.00
Red Carpet and Red Rope Bollards	Per item	Y	\$268.00
Stage Set Up: Basic	Per booking	Y	Included in hire
Stage Set Up: Extensive	Per booking	Y	\$80.00
Wi Fi (additional users)	Per user	Y	\$5.50
Urn	Per item	Y	\$16.00

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
BPACC - Labour (per person)			
Usher: Normal	Per hour	Y	\$32.50
Usher: Public Holiday	Per hour	Y	\$54.00
Bar/Kiosk Staff: Normal	Per hour	Y	\$53.90
Bar/Kiosk Staff: Public Holiday	Per hour	Y	\$96.30
Out-of-Hours Venue Attendant: Normal	Per hour	Y	\$42.90
Out-of-Hours Venue Attendant: Public Holiday	Per hour	Y	\$75.30
Front of House Staff: Normal	Per hour	Y	\$64.80
Front of House Staff: Public Holiday	Per hour	Y	\$107.60
Technician: Normal	Per hour	Y	\$75.30
Technician: Public Holiday	Per hour	Y	\$139.20
BPACC - Booking Fees			
Commission on tickets sold (including Complimentary)	Per ticket	Y	\$2.70
Printing of Tickets for client distribution: 1-150	Per item	Y	\$160.30
Printing of Tickets for client distribution: 151-250	Per item	Y	\$267.50
Printing of Tickets for client distribution: 251-340	Per item	Y	\$374.00
Ticket reprinting fee	Per ticket	Y	\$2.30
Postage	Per envelope	Y	\$6.60
Online Credit Card Surcharge	Per booking	Y	2.50%
Other Costs			
Damage to Facility or Equipment (beyond reasonable wear) or lost items	Per booking	Y	100% of replacement or repair costs
Cleaning (above and beyond) regular duties (e.g. steam cleaning carpets or cleaning walls)	Per booking	Y	100% of extra cleaning costs
Smoke Alarm Activation (where not indicated to need isolation)	Per booking	Y	100% of VIC Fire call out costs
Cancellation Fees			
Less than 24 hours' notice	Per booking	Y	100% of deposit
Less than 48 hours' notice	Per booking	Y	80% of deposit
Less than 5 business days	Per booking	Y	40% of deposit
Less than 10 business days	Per booking	Y	10% of deposit

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
7. Sir Edward 'Weary' Dunlop Learning Centre			
Penalties			
Fine for overdue item (Two day grace period) - Adult	Per day	Y	\$0.25
Fine for overdue inter library loan item	Per day	Y	\$0.60
Fine for returned item with lost status	Per item	Y	\$6.00
Non-collection of reserved items – Adult	Per item	Y	\$2.00
Maximum unpaid fines before borrowing privileges are suspended:			
(Per adult) Maximum unpaid fines before borrowing privileges are suspended		Y	\$12.50
(Per institution) Maximum unpaid fines before borrowing privileges are suspended		Y	\$12.50
(Per temporary resident) Maximum unpaid fines before borrowing privileges are suspended		Y	\$12.50
Minor damage to an item or barcode	Per item	Y	\$3.00
DVD or CD replacement cover	Per item	Y	\$3.00
CDB Replacement Cover	Per item	Y	\$12.00
Replacement of lost or damaged cards	Per card	Y	\$3.00
Penalty replacement cost for lost or damaged items:			
- Adult book	Per item	Y	\$26.50
- Junior book	Per item	Y	\$14.20
- Light Romance	Per item	Y	\$2.20
- Periodical	Per item	Y	\$9.10
- Book on disk	Per item	Y	\$101.50
- Single disk	Per item	Y	\$19.20
- DVD	Per item	Y	\$27.50
- MP3	Per item	Y	\$106.50
Photocopying			
Photocopying – black and white - A4	Per page	Y	\$0.60
Photocopying - colour - A4	Per page	Y	\$1.10
Photocopying – black and white - A3	Per page	Y	\$1.00
Photocopying - colour - A3	Per page	Y	\$2.00
Photocopying - duplex	Per side	Y	As above
Public PC printing – Black & White	Per page	Y	\$0.30
Public PC printing - Colour	Per page	Y	\$1.10
Print out from Microfilm filter	Per page	Y	\$0.60

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Service and Materials			
Requests for items not in stock and obtained by Inter Library Loan	Per item	Y	As per costs
Recoup of Inter Library Loan postage charges (if any)	Per item	Y	As per costs
Inter Library Loan strap/barcode	Per item	Y	\$3.60
Requests for photocopies not in stock and obtained on Inter Library Loan	Per item	Y	As per costs
Research fee	Per 30 min	Y	\$11.00
Telephone (local calls only)	Per call	Y	\$0.60
Faxes (Australia only) - first page	First page	Y	\$4.40
Faxes (Australia only) - additional pages	Per page	Y	\$1.20
CD for public use	Per disk	Y	\$2.20
Programs and activities	Per prog	Y	Cost recovery
Playaways earphones	Per set	Y	\$1.20
Playaways battery cover	Per item	Y	\$2.70
USB stick (8GB)	Per item	Y	\$8.70
Disc cleaning	Per disc	Y	\$4.30
8. Benalla Airport			
Airside Hanger – Plus Fire Services Levy	Per m2 per year	Y	\$5.70
Rental Fees - Hanger 26 (Plane, or trike + trailer)	Per month	Y	\$144.50
Rental Space - Trike	Per month	Y	\$103.00
Airside Access Security Token	Per issue	Y	\$50.00
Airside Access Security Token Replacement	Per issue	Y	\$100.00
Landing fee - Avtur Aircraft (applies to Jet A1 fuelled turbine aircraft only, e.g helicopters, air ambulance, freight aircraft)	Per movement	Y	\$10.20
9. Property and Valuations			
Land information Certificates (Legislative fee)	Per certificate	N	\$27.00
Land information Certificates: - 24 Hour Service	Per certificate	Y	\$56.50
Adverse Possession Claims: Ownership confirmation	Per hour	N	\$58.50
10. Debt Recovery			
Dishonoured Cheque Fee	Per cheque	N	\$21.00
Debt Recovery Process - Complaint costs	Per complaint	N	\$454 - \$813
Company search fee	Per search	N	\$35.50

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
11. Municipal Maps			
(Printed on Map Printer/Plotter)			
A0 Colour/Black & White	Per map	Y	\$52.00
A1 Colour/Black & White	Per map	Y	\$36.50
A2 Colour/Black & White	Per map	Y	\$29.50
(Printed on Photocopier)			
A3 Colour	Per map	Y	\$18.50
A3 Black & White	Per map	Y	\$10.60
A4 Colour	Per map	Y	\$12.20
A4 Black & White	Per map	Y	\$5.70
12. Records Management			
Retrieval of records from Recall (Offsite Storage)	Per record	Y	\$60.90
Request to hear or view sound or visual image, obtain written transcript or written documentation:			
- Up to 15 minutes	Per request	N	\$5.60
- 15-30 minutes	Per request	N	\$11.60
- 45 minutes - 1 hour	Per request	N	\$22.60
Records Photocopying Fees:			
Photocopying - Black & White - A4	Per page	Y	\$0.60
Photocopying - Colour - A4	Per page	Y	\$1.10
Photocopying - Black & White - A3	Per page	Y	\$1.00
Photocopying - Colour - A3	Per page	Y	\$2.00
13. Freedom of Information			
FOI - Access to information	Per request	N	\$30.10
FOI - Deposit - if < \$100	Per request	N	\$25.00
FOI - Deposit - if > \$100	Per request	N	50% of charge
FOI - Search Time Fee	Per hour	N	\$22.50
FOI - Supervision of Inspection Fee Fee set by legislation. Final charge may be rounded to the nearest 10 cents. Example: Up to 15 minutes - \$5.60 15 - 30 minutes - \$11.25 45 minutes – 1 hour - \$22.50	Per hour	N	\$22.50

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Section (2) Aquatic Centre			
Benalla Aquatic Centre			
<i>Concession price available on all pricing on a 20% reduction</i>			
Casual Entry - Swim			
Adult swim	Per person	Y	\$7.20
Student swim	Per person	Y	\$5.20
Pensioner swim	Per person	Y	\$6.20
Family swim	Per family	Y	\$18.00
Health Club			
Adult – casual	Per person	Y	\$18.00
Concession - casual	Per person	Y	\$14.80
Group Exercise (Land based)			
Adult Exercise Class	Per person	Y	\$16.50
Concession Exercise Class	Per person	Y	\$13.50
Prime Movers Exercise Class	Per person	Y	\$9.50
Group Exercise (Water based)			
Aqua Exercise Class	Per person	Y	\$15.00
Aqua Concession	Per person	Y	\$12.00
Swimming Lessons			
Sibling concession 5%, Linked membership concession 10%			
Student fee basis	Per session	Y	\$14.60
Swimming Lessons (Per visit - Term basis only)	Per person	Y	\$17.50
Swimming Lessons (Pay-by-the-f/n) One child	Per person	Y	\$29.20
Linked Membership Model Swimming Lessons	Per person	Y	\$26.00
Personal Training Members Concession 20%			
Personal Training - 30 minutes (Members)	Per session	Y	\$32.00
Miscellaneous			
Adult shower	Per person	Y	\$2.60

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Multi Visit Passes			
Adult swim - 20 Visit Pass	Per person	Y	\$136.00
Pensioner swim - 20 Visit Pass	Per person	Y	\$117.00
Child swim - 20 Visit Pass	Per person	Y	\$99.00
Family swim - 20 Visit Pass	Per family	Y	\$342.00
Health Club Passes			
Adult gym - 20 Visit Pass	Per person	Y	\$342.00
Student gym - 20 Visit Pass	Per person	Y	\$281.00
Group Exercise (Land & Water Based)			
Adult Exercise Class Land - 12 Visit Pass	Per person	Y	\$188.00
Adult Concession Exercise Class Land - 12 Visit Pass	Per person	Y	\$154.00
Prime Movers 50+ - 12 Visit Pass	Per person	Y	\$105.00
Aqua Aerobics - 12 Visit Pass	Per person	Y	\$171.00
Aqua Aerobics Concession - 12 Visit Pass	Per person	Y	\$137.00
Memberships			
Joining Fee - No Commitment	Per person	Y	\$60.00
Joining Fee - 12 Month Commitment	Per person	Y	\$25.00
Joining Fee - 6 Month Commitment	Per person	Y	\$40.00
Memberships - Early Termination Fees			
Early Termination Fee - 12 Month Commitment	Per person	Y	\$60.00
Early Termination Fee - 6 Month Commitment	Per person	Y	\$30.00
Direct Debit Full/Gold Membership (Per Fortnight)			
Adult Full Membership	Per person	Y	\$37.00
Adult Concession Full Membership	Per person	Y	\$30.00
Adult Full Off Peak Membership	Per person	Y	\$30.00
Adult Concession Full Off Peak Membership	Per person	Y	\$24.30
Student Concession Full Membership	Per person	Y	\$24.30
Suspension fee for suspensions over four weeks per annum as per DDR Terms & Conditions	Per day	Y	\$0.71
Direct debit rejection fee as per DDR Terms and Conditions	Per rejection	Y	\$10.00

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Aquatic/Swim Membership			
Adult Aquatic Membership	Per person	Y	\$24.30
Adult Concession Aquatic Membership	Per person	Y	\$19.50
Student Concession Aquatic Membership	Per person	Y	\$15.70
Suspension fee for suspensions over four weeks per annum as per DDR Terms and Conditions	Per day	Y	\$0.71
Direct debit rejection fee as per DDR Terms and Conditions	Per rejection	Y	\$10.00
Term Prices - Three Month Full Membership			
Adult Full Membership	Per person	Y	\$288.00
Adult Concession Full Membership	Per person	Y	\$234.00
Family Full Membership	Per family	Y	\$546.00
Family Concession Full Membership	Per family	Y	\$436.00
Student Concession Full Membership	Per person	Y	\$203.00
Term Prices - Three Month Aquatic/Swim Membership			
Adult Aquatic Membership	Per person	Y	\$189.00
Adult Concession Aquatic Membership	Per person	Y	\$152.00
Family Aquatic Membership	Per family	Y	\$374.00
Family Concession Aquatic Membership	Per family	Y	\$296.00
Student Concession Aquatic Membership	Per person	Y	\$122.00
Facility Equipment and Staff Hire - Pool			
Pool Lane hire (Plus group entry fee)	Per hour	Y	\$33.00
Student entry with Instructor	Per hour	Y	\$8.00
Main Pool half day	Per hire	Y	\$446.00
Main Pool full day	Per hire	Y	\$718.00
Schools entry	Per child	Y	\$4.70
Group Fitness/Swim Club Room			
Room hire	Per hour	Y	\$33.80
Full day room hire	Per hire	Y	\$138.40
Miscellaneous			
Locker hire	Per hire	Y	\$1.60

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Section (3) Local Laws			
Local Laws			
Community Local Laws infringement notices	Penalty unit	N	\$102.00
Shopping trolleys	Per pick up	N	\$67.00
Local Laws permit - initial	Per permit	N	\$61.00
Local Laws permit - placing a bulk rubbish container on a road or Municipal place	Per permit	N	\$300.00
Local Laws Permit - Collect Firewood	Per Cubic Metre	N	\$26.00
Stock Grazing Permit	Per permit	N	\$61.00
Footpath dining / banner screens permit	Per permit	N	\$61.00
Advertising signs / goods on display permit	Per permit	N	\$61.00
Trading activities - sell or offer goods from vehicle, caravan, trailer, table or stall permit	Per permit	N	\$61.00
Temporary Road Occupation	Per permit	Y	\$60.00
Pet Registrations			
Standard Animal	Per animal	N	\$113.00
Standard Animal (Pensioner concession)	Per animal	N	\$57.00
Dangerous/Menacing Animal	Per animal	N	\$225.00
Domestic Animal Business	Per business	N	\$233.00
Dog kept for working stock	Per animal	N	\$38.00
Animal for breeding by a registered animal business	Per animal	N	\$38.00
Animal Registered with approved organisation (VCA or FCA)	Per animal	N	\$38.00
Animal desexed with Permanent ID (microchip)	Per animal	N	\$38.00
Animal over 10 years old	Per animal	N	\$38.00
Minimum fee with concession	Per animal	N	\$20.00
Replacement of Pet Registration Tag	Per animal	Y	\$5.00
Pound Release Fees			
DOG(fee includes sustenance) First offence (part of Registration)	Per animal	N	No Fee
DOG (fee includes sustenance) Second offence and thereafter	Per animal	N	\$125.00
CAT (fee includes sustenance) First offence (part of Registration)	Per animal	N	No Fee
CAT (fee includes sustenance) Second offence and thereafter	Per animal	N	\$125.00
Sheep/Goats	Per animal	N	\$57.00
Cattle	Per animal	N	\$92.00
Horse	Per animal	N	\$104.00

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Pound Sustenance Fees			
Sheep/Goats	Per animal per day	Y	\$18.00
Cattle	Per animal per day	Y	\$20.00
Horses	Per animal per day	Y	\$18.00
Fire Hazard			
Fire Prevention Works	Per hour	Y	Cost + 25%
Other			
Ranger/Compliance Officer	Per hour	N	Cost + 25%
Traffic Regulations (701-714) Infringement Notices	Per notice	N	\$99.00
Traffic Regulations (various) Infringement Notices	Per notice	N	\$165.00
Traffic Regulations (various) Infringement Notices (reminder notice including administration and late fee)	Per notice	N	\$152.00
Section (4) Waste Management			
Benalla Landfill & Resource & Recovery Centre Charges			
Organic Green Waste			
Organic Green Waste (Residential) Up to 60kg	Up to 60kg	Y	\$4.00
Organic Green Waste (Residential) Per tonne	Per tonne	Y	\$81.00
Organic Green Waste (Industrial/Commercial) Per tonne	Per tonne	Y	\$104.00
General Waste			
General Waste (Residential) Up to 60kg	Up to 60kg	Y	\$14.00
General Waste (Residential) Per tonne	Per tonne	Y	\$240.00
General Waste (Industrial/Commercial) Per tonne	Per tonne	Y	\$264.00
Processed Timber			
Processed timber (Residential) Up to 60kg	Up to 60kg	Y	\$13.00
Processed timber (Residential) Per tonne	Per tonne	Y	\$101.00
Processed timber (Industrial/Commercial) Per tonne	Per tonne	Y	\$124.00

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Contaminated Fill			
Contaminated Fill (Residential) Up to 100kg	Up to 100kg	Y	\$13.00
Contaminated Fill (Residential) Per Tonne	Per Tonne	Y	\$120.00
Contaminated Fill (Industrial/Commercial) Per Tonne	Per tonne	Y	\$145.00
Clean Concrete / Bricks			
Clean Concrete/Bricks (Residential) Up to 100kg	Up to 100kg	Y	\$8.00
Clean Concrete/Bricks (Residential) Per Tonne	Per Tonne	Y	\$81.00
Clean Concrete/Bricks (Industrial/Commercial) Per Tonne	Per Tonne	Y	\$104.00
Clean Fill			
Clean Fill (Residential) Up to 100kg	Up to 100kg	Y	\$5.00
Clean Fill (Residential) Per tonne	Per tonne	Y	\$52.00
Clean Fill (Industrial/Commercial) By Application Only	Per tonne	Y	\$93.00
Other			
Disposal of whole car bodies (fuel or lpg tank removed)	Per car	Y	\$51.00
Disposal of Domestic Asbestos (by appointment)	Per 100kg	Y	\$213.00
BBQ Gas Cylinders	Per cylinder	Y	\$2.60
Electronic Waste			
Electronic waste	Per item	Y	\$2.00
Furniture			
Per item of furniture, mattress or base	Per item	Y	\$47.00
Disposal of Tyres			
Tyres – less than a metre in diameter	Per tyre	Y	\$17.00
Tyres – greater than a metre in diameter	Per tyre	Y	\$102.00
Rim removal charge	Per tyre	Y	\$27.00

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Section (5) External Works			
Road Opening Permits - Major			
1. Major Works - Works conducted on any part of the roadway, shoulder or pathway on municipal or non arterial State Road where maximum speed limit at anytime is more than 50kph where works exceeds 8.5 square metres. Asphalt/gravel road, kerb and channel and concrete vehicle crossing, crossing extensions and footpaths.	43.1 Fee Units	N	\$647.80
2. Major Works - Works not conducted on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is more than 50kph where work exceeds 8.5 square metres. Naturestrip (soil seeded area).	23.5 Fee Units	N	\$353.20
3. Major Works - Works conducted on any part of the roadway, shoulder or pathway on municipal, or non Arterial State Road where maximum speed limit at anytime is not more than 50kph where works exceeds 8.5 square metres. Asphalt/gravel road, kerb and channel and concrete vehicle crossing, crossing extensions and footpaths.	23.5 Fee Units	N	\$353.20
4. Major Works - Works not conducted on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is not more than 50kph where works exceeds 8.5 square metres. Naturestrip (soil seeded area).	6 Fee Units	N	\$90.20
Road Opening Permits - Minor			
1. Minor Works - Works conducted on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is more than 50kph where work is less than 8.5 square metres. Asphalt/gravel road, kerb and channel and concrete vehicle crossing, crossing extensions and footpaths.	43.1 Fee Units	N	\$647.80
2. Minor Works - Works not conducted on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is more than 50kph where works is less than 8.5 square metres. Naturestrip (soil seeded area).	23.5 Fee Units	N	\$353.20
3. Minor Works - Works conducted on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is not more than 50kph where work is less than 8.5 square metres. Asphalt/gravel road, kerb and channel and concrete vehicle crossing, crossing extensions and footpaths.	9.3 Fee Units	N	\$139.80
4. Minor Works - Works not conducted on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is not more than 50kph where works is less than 8.5 square metres. Naturestrip (soil seeded area).	6 Fee Units	N	\$90.20
Consent to Work within a Road Reserve Security Deposit (Refundable)			
Security Deposit - Vehicle crossings	Per permit	N	\$1,000.00
Security Deposit - Water and drainage connection	Per permit	N	\$300.00
Security Deposit – Excavation of Road	Per permit	N	Quote
Security Deposit - Tree Planting	Per Tree	N	\$150.00
Security Deposit - Subdivision	Per Permit	N	Quote

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Asset Protection Permit			
Asset protection permit	Per permit	N	\$162.50
Asset Protection Permit Security Deposit (refundable)			
Carport, swimming pool, re-stumping, re-blocking and underpinning, Internal house renovation, landscaping, shed, garage, front brick fence, House additions, office fit outs	Per Permit	N	\$830.00
Dwelling (demolition only), Single dwelling (Construction only)	Per Permit	N	\$2,030.00
Single dwelling construction including demolition	Per Permit	N	\$2,030.00
Multi unit occupancy (Construction only)	Per Permit	N	\$2,540.00
Multi unit occupancy (Construction and demolition)	Per Permit	N	\$3,050.00
Commercial/Industrial	Per Permit	N	\$3,650.00
Subdivisions	Per Permit	N	Quote
Drainage headworks for the Benalla Urban Growth Project			
Drainage Levy (Per m2)	Per m ²	N	\$3.40
Section (6) Community Services			
Aged and Disability Services			
Criteria			
Low Fee Range			
Single with before tax income < \$38,157			
Couple with before tax income < \$58,438			
Families with one child before tax income < \$64,644			
Plus \$6,195 per additional child			
Medium Fee Range			
Single with before tax income > 38,157 < \$83,487			
Couple with before tax income > 58,438 < \$111,608			
Families with one child before tax income > 64,644 < \$114,804			
Plus \$6,195 per additional child			
High Fee Range			
Single with before tax income > \$83,487			
Couple with before tax income > \$111,608			
Families with one child before tax income > \$114,804			
Plus \$6,195 per additional child			

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Aged and Disability Services - Programs			
Domestic Assistance			
Low Fee Range	Per hour	N	\$8.00
Medium Fee Range	Per hour	N	\$14.00
High Fee Range	Per hour	N	\$45.00
Personal Care			
Low Fee Range	Per hour	N	\$6.00
Medium Fee Range	Per hour	N	\$14.00
High Fee Range	Per hour	N	\$45.00
Respite			
Low Fee Range	Per hour	N	\$5.00
Medium Fee Range	Per hour	N	\$14.00
High Fee Range	Per hour	N	\$45.00
Home Maintenance and Modifications			
Low Fee Range - plus the cost of materials	Per hour	N	\$13.80
Medium Fee Range - plus the cost of materials	Per hour	N	\$21.00
High Fee Range - plus the cost of materials	Per hour	N	\$52.80
Meals on Wheels			
All clients weekdays and frozen	Per meal	N	\$13.50
Volunteer Driving Program			
Rural Clients to Benalla	Per trip	N	\$30.00
To Wangaratta plus the cost of parking	Per trip	N	\$32.00
To Shepparton plus the cost of parking	Per trip	N	\$47.00
To Albury plus the cost of parking	Per trip	N	\$80.00
To Melbourne plus the cost of parking	Per trip	N	\$140.00
To Albury - Victorian Patient Transport Assistance Scheme gap fee	Per trip	N	\$32.00
To Melbourne – Victorian Patient Transport Assistance Scheme gap fee	Per trip	N	\$53.00

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Social Support Activities			
All clients (Benalla venue)	Per session	N	\$18.00
Tai Chi	Per session	N	\$8.00
All clients (outings) client additional cost related to activity and/or meal	Per session	N	\$8.00
New program - Walking Group	Per session	N	\$3.00
New program Card Group	Per session	N	\$2.00
Brokerage Services			
Meals on Wheels	Per meal	Y	\$25.30
Home Care	Per hour	Y	\$71.50
Personal Care	Per hour	Y	\$71.50
Respite Care	Per hour	Y	\$71.50
Social Support Activities (Centre based)	Per session	Y	\$93.50
Social Support Activities (Outings) Client pays additional fee related to activity and meal.	Per session	Y	\$80.30
Social Support Activity - Tai Chi	Per session	Y	\$19.80
Travel after the first 5kms one way only	Per km	Y	\$1.54
Travel fee when transporting clients per km	Per km	Y	\$1.54
Annual Shower Assessments	Per assessment	Y	\$71.50
Administration Fee for additional reporting requests	Per request	Y	\$71.50
Brokerage Service - Week days 6pm - 8pm (Minimum ½ hour commencement)			
Home Care	Per hour	Y	\$96.80
Personal Care	Per hour	Y	\$96.80
Respite Care	Per hour	Y	\$96.80
Brokerage Service - Week days after 8pm Saturday and Sunday (Minimum ½ hour commencement)			
Home Care	Per hour	Y	\$126.50
Personal Care	Per hour	Y	\$126.50
Respite Care	Per hour	Y	\$126.50

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Brokerage Service - Public Holidays (Minimum ½ hour commencement)			
Home Care	Per hour	Y	\$154.00
Personal Care	Per hour	Y	\$154.00
Respite Care	Per hour	Y	\$154.00
Meals on Wheels	Per meal	Y	\$27.50
Brokerage Volunteer Driving Program			
Rural client's to Benalla	Per trip	Y	\$83.60
To Wangaratta plus the cost of parking	Per trip	Y	\$154.00
To Shepparton plus the cost of parking	Per trip	Y	\$170.50
To Albury plus the cost of parking	Per trip	Y	\$236.50
To Melbourne plus the cost of parking	Per trip	Y	\$346.50
Section (7) Building/Planning and Environment			
Building Permits (Section 18 Building Act 1993)			
Design checking fee	Per permit	Y	\$Cost/250 +lodgement fee (min \$856)
Building Permit Class 1 & 2	Per permit	Y	\$Cost/250 +35.70 (min \$655)
Internal alterations	Minimum	Y	\$192.00
Minimum fees (all fees are plus lodgement)			
New Dwelling	Minimum	Y	\$885.00
Dependent relative unit (re-erecting/removal)	Minimum	Y	\$406.00
Relocatable Dwelling (re-erect/removal) (plus lodgement)	Minimum	Y	\$500.00
Extensions/Alteration	Minimum	Y	\$665.00
Swimming Pools (in-grounds)	Minimum	Y	\$366.00
Swimming Pools (above ground)	Minimum	Y	\$190.00
Fee to register a Swimming Pool (Include spas and temporary swimming pools)	Per pool	Y	\$79.65
Fee for a compliant swimming pool certificate	1.38 Fee Units	Y	\$20.70
Fee for a non compliant swimming pool certificate	26 Fee Units	Y	\$390.80

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Minimum fees(all fees are plus lodgemen) (con't)			
Swimming Pool Package (inground), Building Permit, Compliance Certificate, Registration and Compliant Certificate (only for pools issued after 1 June 2020)	minimum	Y/N	\$580.00
Swimming Pool/Spa Package (above ground) Building Permit, Compliance Certificate, Registration and Compliant Certificate (only for pools issued after 1 June 2020)	minimum	Y/N	\$407.00
Swimming Pool Compliance Inspection (Part of new building regulations if Council are requested to issue a compliance certificate for their swimming pool safety barrier).	Per Item	Y	\$259.00
Garages/Shed	Minimum	Y	\$553.00
Garages/Shed – Registered Builder	Minimum	Y	\$443.00
Carports, Re-Stump, Fencing, Patio and Verandas	Minimum	Y	\$365.00
Placement of Shipping Container not on private property	Per permit	Y	\$297.00
Demolition	Minimum	Y	\$365.00
Fence	Minimum	Y	\$172.00
POPE - Public Place and Entertainment - Occupancy Permit	Per permit	Y	\$365.00
Temporary Structure Inspection	Per inspect	Y	\$183.00
Building Enforcement Expired (inspection) This fee is for building enforcement inspections when an owner fails to complete and contact council within the specified timeframe.	Per item	Y	\$365.00
External Commercial Inspection	per item	Y	\$363.00
External Domestic Inspection	per item	Y	\$300.00
Document Search (Administration cost).	Per Item + cost of files	Y	\$103.50
Change of Use building permit- Domestic	Minimum	Y	\$664.00
Change of Use building permit - Commercial	Minimum	Y	as per commercial building permit fees
Swimming pool with another class of building permit (pool package)	per permit	Y	add \$300
Multiple builders per building permit application e.g registered builder and owner builder etc	per permit	Y	add \$330

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Building Permits - Commercial buildings			
Commercial Works less than \$10,000	Per permit	Y	\$558.00
Small commercial internal alterations	Per permit	Y	\$555.00
Farm Shed less than 500sqm	per permit	Y	\$555.00
Farm Shed and small commercial alterations	Per permit	Y	\$555.00
Commercial Works \$10,000 to \$100,000	Per permit	Y	\$1,470.00
Commercial Works \$100,001 to \$500,000	Per permit	Y	\$1,625.00
Commercial Works where the cost exceeds \$500,000	Per permit	Y	Quote
Reports and Consent			
Section 29a Demolition Consent	5.75 Fee Units	N	\$86.40
(Parts: 5 (Siting), 6 (Projection Beyond Street Alignment, 10 (Land Subject to Flooding & Designated Land or Works), Reg. 132 (Septic Tank), Reg. 134 (Building Above or Below Certain Public Facilities)	19.61 Fee Units	N	\$294.70
Reg. 116 - Protection of The Public	19.9 Fee Units	N	\$299.10
Reg 133 - Legal Point of Discharge	9.77 Fee Units	N	\$146.80
Lodgement fee for building permit (S30)	8.23 Fee Units	N	\$123.70
Property Information (51(1) & 51(2))	3.19 Fee Units	N	\$47.90
Fee to register a swimming pool or spa	2.15 Fee Units	N	\$32.30
Fees for Lodging a Certificate of Pool and Spa Barrier Compliance (Reg. 147X)	1.38 Fee Units	N	\$20.70
Fees for Lodging a Certificate of Pool/Spa Non-compliance (Reg. 147ZJ)	26 Fee Units	N	\$390.80
Penalties			
Failure to comply with a Building Order (Natural person)	500 Penalty Units	N	\$90,870.00
Failure to comply with a Building Order (Body corporate)	2500 Penalty Units	N	\$454,350.00

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Infringements			
Failure to register a pool/spa by 1 November 2020 (Reg. 147L(2))	2 Penalty Units	N	\$363.50
Failure to register a pool/spa within 14 days if directed to do so by Council (Reg.147O(2))	2 Penalty Units	N	\$363.50
Failure to lodge a Compliance Certificate by the due date (Reg. 147V(1))	2 Penalty Units	N	\$363.50
Failure to provide copy of approved documents on site	2 Penalty Units	N	\$363.50
Failure to display building permit information on site signage	2 Penalty Units	N	\$363.50
Prescribed Offences relating to a Place of Public Entertainment (Infringements)	5 Penalty Units	N	\$908.70
Other			
Building for 24 hour service	Per request	Y	\$111.50
Building Surveying	Per hour	Y	\$680.00
Building Administration Services	Per hour	Y	\$58.90
Notice and order inspection fee	Per request	Y	\$358.00
Inspections	Per Inspection	N	\$273.00
Additional Inspection	Per Inspection	N	\$183.50
Amendment to Building Permit	Per permit	N	50% of original building fee
Amendment to Building Permit Major	Per permit	N	50% of original building fee
Extension to Building Permit	Per permit	N	50% of original building fee
Final Inspection of lapsed Building Permit	Per permit	N	50% of original building fee
Liquor Licence Measuring	Per permit	Y	\$650.00
Essential Safety Measures and issue of determination (up to 200sqm)	Per property	N	\$500.00
Essential Safety Measures and issue of determination (over 200sqm)	Per property	N	\$1,000.00

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Owner Builder Report S137B			
Minor works	Per report	N	\$1,000.00
Major works	Per report	N	\$2,000.00
Planning Scheme Amendments			
Stage 1 a) considering a requests to amend a planning scheme; and b) taking action required by Division 1 of Part 3 of the Planning and Environment Act 1987; and c) considering any submissions which do not seek a change to the amendment d) if applicable, abandoning the amendments in accordance with section 28.	206 Fee Units	N	\$3,096.20
Stage 2 a) considering; and (i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	1021 Fee Units	N	\$15,345.60
(ii) to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	2040 Fee Units	N	\$30,661.20
(iii) submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and b) providing assistance to a panel in accordance with section 158 of the Act; c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(d) of the Act; and d) considering the panel's report in accordance with section 27 of the Act; e) after considering submissions and the panel's report, abandoning the amendment.	2727 Fee Units	N	\$40,986.80
Stage 3 – For: a) adopting an amendment or a part of an amendment in accordance with section 29; b) submitting the amendment for approval in accordance with section 31 of the Act; c) giving the notice of the approval of the amendment required by section 36(2) of the Act.	32.5 Fee Units	N	\$488.50
Stage 4 – For: a) considering a request to approve an amendment in accordance with section 35; b) giving notice of approval of an amendment in accordance with section 36(1) of the Act.	32.5 Fee Units	N	\$488.50

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
*For the first 12 months from commencement of the regulations, the fees for planning scheme amendments will be charged at 50 per cent of the fees set out in regulations.			
Planning Permit Applications under section 47 of the Planning and Environment Act 1987:			
Class 1 – Use only	89 Fee Units	N	\$1,337.70
Class 2 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated cost of development is \$10,000 or less.	13.5 Fee Units	N	\$202.90
Class 3 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000.	42.5 Fee Units	N	\$638.80
Class 4 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000.	87 Fee Units	N	\$1,307.60
Class 5 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000.	94 Fee Units	N	\$1,412.80
Class 6 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000.	101 Fee Units	N	\$1,518.00
Class 7 - Vic Smart application if the estimated cost of development is \$10,000 or less.	13.5 Fee Units	N	\$202.90
Class 8 - Vic Smart application if the estimated cost of development is more than \$10,000.	29 Fee Units	N	\$435.90

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Class 9 - Vic Smart application to subdivide or consolidate land.	13.5 Fee Units	N	\$202.90
Class 10 - VicSmart application (other than a class 7, class 8 or class 9 permit).	13.5 Fee Units	N	\$202.90
Class 11 - To develop land if the estimated cost of development is up to \$100,000.	77.5 Fee Units	N	\$1,164.80
Class 12 - To develop land if the estimated cost of development is \$100,001 to \$1 million.	104.5 Fee Units	N	\$1,570.60
Class 13 - To develop land if the estimated cost of development is \$1 million to \$5 million.	230.5 Fee Units	N	\$3,464.40
Class 14 - To develop land if the estimated cost of development is \$5 million to \$15 million.	587.5 Fee Units	N	\$8,830.10
Class 15 - To develop land if the estimated cost of development is \$15 million to \$50 million.	1732.5 Fee Units	N	\$26,039.50
Class 16 - To subdivide an existing building (other than a class 9 permit).	89 Fee Units	N	\$1,337.70
Class 17 - To subdivide land into 2 lots (other than a class 9 or class 16 permit).	89 Fee Units	N	\$1,337.70
Class 18 - To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit).	89 Fee Units	N	\$1,337.70
Class 19 - Subdivide land (other than a class 9, class 16, class 17 or class 18 permit).	89 Fee Units per 100 lots created	N	\$1,337.70
Class 20 - To: a) create, vary or remove a restriction within the meaning of the <i>Subdivision Act 1988</i> ; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	89 Fee Units	N	\$1,337.70
Class 21 - A permit not otherwise provided for in the regulation.	89 Fee Units	N	\$1,337.70
*For the first 12 months from commencement of the regulations, the fee for a class 15 permit application (for development over \$50 million) will be charged at 50 per cent of the fee set out in regulations.			

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Planning applications to amend permits under section 72 of the Planning and Environment Act 1987			
Class 1 - Amendment to a permit to change the use of land allowed by the permit or allow a new use of land.	89 Fee Units	N	\$1,337.70
Class 2 - Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit. - Up to \$10,000.	13.5 Fee Units	N	\$202.90
Class 3 - \$10,001 to \$100,000	42.5 Fee Units	N	\$638.80
Class 4 - \$100,001 to \$500,000	87 Fee Units	N	\$1,307.60
Class 5 - \$500,001 to \$1 million	94 Fee Units	N	\$1,412.80
Class 6 - \$1 million to \$2 million	101 Fee Units	N	\$1,518.00
Class 7 - Amendment to a class 7 permit. (VicSmart application) Up to \$10,000	13.5 Fee Units	N	\$202.90
Class 8 - Amendment to a class 8 permit. (VicSmart application) More than \$10,000	29 Fee Units	N	\$435.90
Class 9 - Amendment to a class 9 permit. (VicSmart application to subdivide or consolidate land)	13.5 Fee Units	N	\$202.90
Class 10 - Amendment to a class 10 permit. (VicSmart application other than a class 7, 8 or 9 permit)	13.5 Fee Units	N	\$202.90
Class 11 - Amendment to a class 11 permit. (Other development) Up to \$100,000	77.5 Fee Units	N	\$1,164.80
Class 12 - Amendment (Other development) \$100,001 to \$1 million	104.5 Fee Units	N	\$1,570.60
Class 13 - Amendment (Other development) \$1 million to \$5 million	230.5 Fee Units	N	\$3,464.40
Class 14 - Amendment (Other development) \$5 million to \$15 million	230.5 Fee Units	N	\$3,464.40
Class 15 - Amendment (Other development) \$5 million to \$15 million	230.5 Fee Units	N	\$3,464.40
Class 16 - Amendment - Subdivide an existing building.	89 Fee Units	N	\$1,337.70
Class 17 - Amendment - Subdivide land into two lots.	89 Fee Units	N	\$1,337.70
Class 18 - Amendment - Realignment of common boundary between two lots or consolidate two or more lots.	89 Fee Units	N	\$1,337.70
Class 19, 20 & 21 - Amendment - To subdivide land.	89 Fee Units	N	\$1,337.70

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Other fees			
Reg 7 - For requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act.	270 Fee Units	N	\$4,058.10
Reg 8 - For requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act.	65 Fee Units	N	\$976.95
Reg 10 - For combined permit applications. Sum of the highest of the fees which would have applied if separate applications were made and 50 per cent of each of the other fees which would have applied if separate applications were made.		N	
Reg 12 - Amend an application for a permit or an application to amend a permit. a) Under section 57A(3) (a) of the Act the fee to amend an application for a permit after notice is given is 40 per cent of the application fee for that class of permit set out in the Table at regulation 9 b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40 per cent of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under (c) below c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit.		N	
Reg 13 - For a combined application to amend permit. The sum of the highest of the fees which would have applied if separate applications were made and 50 per cent of each of the other fees which would have applied if separate applications were made.			
Reg 14 - For a combined permit and planning scheme amendment. Under section 96A(4) (a) of the Act: The sum of the highest of the fees which would have applied if separate applications were made and 50 per cent of each of the other fees which would have applied if separate applications were made.		N	
Reg 15 - For a certificate of compliance.	22 Fee Units	N	\$330.70
Reg 16 - For an agreement to a proposal to amend or end an agreement under section 173 of the Act.	44.5 Fee Units	N	\$668.80
Reg 18 - Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council.	22 Fee Units	N	\$330.70

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Extension of Time for a Planning Permit			
First Extension Application	Per Application	Y	\$266.00
Second Extension Request	Per Application	Y	\$531.00
Any further request	Per Application	Y	50% of the scheduled fee
Advertising			
Administration fee	Per advertisement	Y	\$55.80
Letters	Per letter	Y	\$4.40
Secondary Consent			
Secondary Consent	Per Application	Y	\$199.90
Forestry			
Coup Inspections (Inspection of road condition prior to starting and at the completion of harvesting)	Per Application	Y	\$121.00
Timber Harvest Plans	Per Application	Y	\$121.00
Plantation Development Notices	Per Application	N	\$121.00
Subdivision Fees			
Reg 6: For certification of a plan of subdivision	11.8 Fee Units	N	\$177.40
Reg 7: Alteration of plan under section 10(2) of the Act	7.5 Fee Units	N	\$112.70
Reg 8: Amendment of certified plan under section 11(1) of the Act	9.5 Fee Units	N	\$142.80
Reg 9: Checking of engineering plans	Per Application	N	0.75% of works
Reg 10: Preparation of Engineering Plans by Council	Per Application	Y	3.5% of works
Reg 11: Supervision of works	Per Application	Y	2.5% of estimated costs of works
Planning Enforcement			
Planning Infringement Notice	Per penalty unit	N	\$181.74

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Section (8) Environmental Health Service			
Septic Systems			
Permit to install – Domestic System	Per permit	N	\$900.00
Permit to install – Commercial System	Per permit	N	\$1,820.00
Permit to alter	Per permit	N	\$560.00
Transfer a Permit	Per permit	N	\$150.00
Amend a Permit	Per permit	N	\$156.00
Fines illegal works- Corporations	10 Pen units	N	Statutory fee
Fines illegal works – Individuals	2 Pen units	N	Statutory fee
Search and copy of old septic tank permit or plan	Per Application	Y	\$38.00
Search and copy of old septic tank permit or plan (archived)	Per Application	Y	\$62.00
Extension of septic tank permit fee	Per request	N	\$142.00
Report and Consent for Provision of Wastewater Management for building approvals on unsewered allotments of less than one hectare	Per request	N	\$279.00
Registrations			
All registrations not paid by the renewal date are subject to a 50 per cent surcharge - as detailed in the renewal notices issued. One months grace is given due to the holiday period and disruptions in processing or where electronic notification and reminders have been incorrect. Monthly Pro-rata registration is available on the annual fee component but not the 50 per cent setup fee part in the first year. For once off or occasional events the minimum one month or pro-rata fee applies.			

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
A. Food Act			
Class 1 first calendar year of registration	Per reg	N	\$578.00
Class 1 annual registration fee beyond first year	Per reg	N	\$386.00
Class 2 first calendar year of registration	Per reg	N	\$573.00
Class 2 annual registration fee beyond first year	Per reg	N	\$382.00
Class 3 first calendar year of registration	Per reg	N	\$368.00
Class 3 annual registration fee beyond first year	Per reg	N	\$246.00
Class 4 (just notification – no registration)	Per reg	N	No fee
Class 2 Food Safety Program Standard Template – Replacement Copy	Per copy	N	\$67.50
Prepurchase inspection report	Per report	N	50% of the rego renewal fee
Stretrader Registration of Primesafe or Dairysafe Premises	Per reg	N	50% of applicable set up and renewal fee
Class 4 (just notification – no registration)	Per reg	N	No fee
Prepurchase inspection report	Per report	N	50% of the rego renewal fee
Prepurchase inspection report - if required in less than 7 days	Per report	N	additional \$25
Transfer of Registration Fee	Per transfer	N	50% of the rego renewal fee
Non Complying Sample Reimbursement Fee	Per service	N	Cost + 5%
B. Public Health & Wellbeing Act 2008			
Prescribed Accommodation fee (Motels)	Per reg	N	\$181.00
B&B >5 Beds (Unsewered with a private water supply)	Per reg	N	Statutory Exemption
B&B >5 Beds (In town)	Per reg	N	Statutory Exemption
B&B <6 Beds (Unsewered with a private water supply)	Per reg	N	Statutory Exemption
B&B <6 Beds (In town)	Per reg	N	Statutory Exemption

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
E. Vaccines Charges			
Influenza Vaccination (at Clinic) Quadvalant	Per vaccine	Y	\$18.00
Supply of Vaccination history statement	Per statement	Y	\$12.00
Hep. B Vaccination	Per vaccine	Y	\$23.00
Hepatitis A Vaccination (Adult)	Per vaccine	Y	\$70.00
Hepatitis A Vaccination (Paediatric)	Per vaccine	Y	\$45.00
Combined Hepatitis A & B Vaccination (Adult)	Per vaccine	Y	\$85.00
Combined Hepatitis A & B Vaccination (Paediatric)	Per vaccine	Y	\$55.00
Meningococcal A,C, Y, W	Per vaccine	N	\$85.00
I POL (Polo vaccine)	Per vaccine	N	\$55.00
Diphtheria, Tetanus & Whooping Cough & Polio (Infranrix IPV)	Per vaccine	N	\$78.00
Diphtheria, Tetanus & Whooping Cough, Hepatitis B, HIB & Polio (Infranrix Hexq)	Per vaccine	N	\$110.00
Rotavirus (Rotateq)	Per vaccine	N	\$90.00
Measles, Mumps and Rubella (Priorix)/mmrv	Per vaccine	N	\$40.00
Pneumococcal (Prevenar 13)	Per vaccine	N	\$140.00
HPV/Gardasil	Per vaccine	N	\$150.00
Boostrix/Dip, Tetanus, Whooping - Adult	Per vaccine	N	\$40.00
Chicken Pox	Per vaccine	N	\$70.00
Supply of syringe container - commercial	Per container	Y	\$14.50
Syringe containers - receive for disposal	Per container	Y	\$14.50

Item	Unit	GST Y/N	Fees & Charges 2021/22 GST Inclusive
Section (9) Saleyards			
Saleyard Fees			
Bulls - sale fee	Per head	Y	\$13.00
Cows - sale fee	Per head	Y	\$10.10
Calf - sale fee	Per head	Y	\$2.30
Cow and calf - sale fee	Per head	Y	\$11.50
Horses - sale fee	Per head	Y	\$9.80
All other livestock	Per head	Y	\$2.30
Fats - sale fee	Per head	Y	\$9.80
Sheep - sale fee	Per head	Y	\$1.30
Cattle - sale fee	Per sale	Y	\$256.00
Sheep - sale fee	Per sale	Y	\$256.00
Special Weigh	Per head	Y	\$3.30
Special/Opening fee	Per sale	Y	\$43.60
Yarding fee (Cattle yards)	Per head per day	Y	\$3.10
Yarding fee (Sheep yards)	Per head per day	Y	\$0.60
Post sale clean up fee	Per sale	Y	\$507.00
Truchwash token	Per token	Y	\$3.20
Hire Kiosk and Meeting Room - flat rate	Per hour	Y	\$17.60



BENALLA

RURAL CITY COUNCIL

Benalla Rural City Council
Budget 2021/22

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